

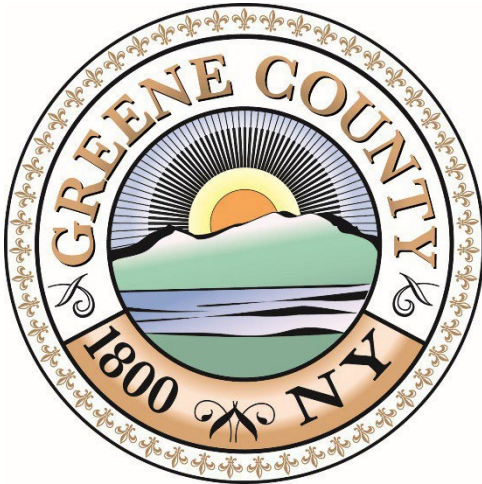
GREENE COUNTY

OCCUPATIONAL

SAFETY AND HEALTH

2023

ANNUAL REPORT



**Greene County Occupational
Safety and Health Department
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**Thomas Hoyt
Safety Officer**

Mission Statement

Occupational Safety and Health Department is responsible to assure a safe work environment for all County Employees.

The Occupational Safety and Health Department is a resource for trainings, educational programs, and provides guidance on employee safety matters for all County Departments.

The Occupational Safety & Health Department has focused on the following four main objectives for safety and health: **Inspections, Trainings, Outreach, and Projects.**

INSPECTIONS

- Performed monthly inspections of A.E.D. (Automated External Defibrillators) in County owned buildings of twenty-two (22) defibrillators located in seventeen (17) buildings.
- Performed monthly inspections of ABC fire extinguishers at the following locations:
 - County Office Building - 16
 - Historic Catskill Point - 15
 - Records Management - 8
- Performed monthly inspections of Stop the Bleed Kits at the following locations:
 - County Office Building - 4 kits, one located on each floor
 - Cairo Office Building - 1 kit located at Security Office
 - Athens Senior Center - 1 kit located in Dining Hall
- Performed annual inspections with the County vendor a total of 157 ABC fire extinguishers located in eighteen (18) buildings and one (1) Class K Extinguisher located at the Athens Senior Center.
- Performed annual building inspections of forty-two (42) County owned buildings at twenty-six (26) locations with the New York Department of State for International Fire Code and International Property Maintenance Code.

- Performed annual fire alarm inspections with the County vendor at the following five (5) buildings: 911 Center, Records Management, Cairo Office Building, Historic Catskill Point, and Freightmasters
- Performed annual intrusion inspections with the County vendor at the following three (3) locations: 1st and 2nd Floor of the County Office Building, DMV, and Records Management.
- Greene County Youth Fair inspections were conducted for fair setup which included: electrical, lights, exits, walkways, tents, vendors, and grounds. Also conducted daily inspections during the four-day event.
- Tent inspections were conducted for the New York State Department of State at the Historic Catskill Point for events.
- Conducted quarterly inspections of sixteen (16) County owned parking lots. The inspections included the following: pavement condition, pavement markings, ramps, stairs, sidewalks, and signage.
- Worksite safety observation inspections were conducted for the Highway, Solid Waste, and Human Services Departments. The inspections included safety procedures, housekeeping, PPE (Personal Protective Equipment), and equipment/vehicle operations.
- Performed space heater inspections for 411 office building and Cairo office building.

TRAININGS

- Aerial Lift (Bucket truck) training was given to employees of the Highway and Buildings and Grounds Departments. Training was provided by the County's insurance company (NYMIR).
- Work zone safety flagger training was conducted for the Highway Department.
- Active Shooter (Run, Hide, and Fight) training was conducted with the Sheriff's Department for the Cario Office Building for Mental Health staff.
- Annual safety training was given to the Highway Department by the County's insurance company (PERMA).
- Fire Extinguisher (LIVE FIRE) was conducted for staff at 411 office building.
- Lockout/Tagout was conducted for the Highway staff at shop one.
- Loader safety training was conducted for Solid Waste staff.

OUTREACH

Tourism

- Assisted with safety plan for events at the Historic Catskill Point.

Human Services

- Assisted with Senior Day at the point.
- Nutritional Centers (Building Code compliance for rented centers).

Public Health

- Just in time emergency preparedness drill held at 370 Mansion St Cossackie.
- Traffic and site safety for Rabies Clinics at Angelo Canna Town Park.
- Assisted with cleanup after lithium-ion battery fire at 411.

Emergency Services

- Assisted with Fire drills 411 office building and Cario office building
- Distributed PPE (Personal Protective Equipment) to all towns and villages in the County (summer forest fires).

Human Resources

- Assisted with updating all bulletin/compliance boards in Greene County departments
- Reviewed online trainings for annual classes.

PROJECTS

- 411 Access Control - Currently (140) swipe cards have been issued to employees. The system allows employees access into the building during off hours.
- Public Health Access Control Currently (46) key fobs issued to employees. The system controls non public access to restricted areas.
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- Hazardous Materials-Right to Know SDS (Safety Data Sheets) Binders.
- Binders are currently being updated to the sixteen (16) section Safety Data Sheet format.
- Weekly Safety Pins.
- County Action Plans.
- Continuity of Operation Plan.
- Comprehensive Emergency Management Plan.

In closing, I would like to thank the County Legislature and Administrator for their support.

Respectfully Submitted,

Thomas Hoyt, Safety Officer