

**CITIZENS ADVISORY COUNCIL
for GREENE COUNTY DEPARTMENT of HUMAN SERVICES
OCTOBER 14, 2014 MINUTES**

Call to order at 2pm by Chairman Richard Golden followed by Pledge of Allegiance.

ROLL CALL:

Present: 8 of 15 members: Richard Golden, Linda VanEtten, Phyllis Beechert, Lynn Brunner, Ernest Harris, Lillian Moore, Florence Ohle, & Terry McGee Ward

Absent: Michelle Black, Larry Gardner, Kim Kaplan, Larry Krajewski, Dawn Wallant, Connie Bentley & Tezera Pulice

Guests: Ken Brooks & Nancy Martin

Chairman Golden opened the meeting by complimenting the Department of the recent RSVP volunteer recognition luncheon. A brief discussion was held on the presence of the politicians & candidates for office.

SEPTEMBER MINUTES: On the motion of Lillian Moore, seconded by Ernest Harris, the September minutes were accepted as recorded.

PROGRAM REPORTS & UPDATES:

In the absence of Tezera Pulice and Connie Bentley, Terry McGee Ward provided the following report:

- * Home Delivered Meal requests increasing; attempting to meet all as come in
- * Discussion on dress code for kitchen staff (hair nets; close toe shoes, etc.)
- * Blizzard boxes on order for this winter
- * HEAP: Terry asked if members still had questions; members agreed all had been previously resolved
- * October trainings: Many upcoming for staff
- * Public Hearings
 - 2 done (Durham with 9 in attendance & New Baltimore with 2 in attendance)
 - Durham is considering a Community Center & is interested in establishing as a Nutrition site
 - Upcoming ó Halcott, Hunter & Catskill
 - Ernie Harris asked for information of the agenda for hearing's; will email to him
 - Brief discussion on how locations were chosen ó Terry explained that it is because we change locations each year so that all areas of the county are covered, even if not a major town
- * Annual NYS evaluation will be in December
 - 2013 Corrective Action almost done; targeting policies
 - Language Line needs to be included in budget to cover use
 - Contract language needs some specific wording
 - Contribution policy needs to add óunwilling and/or unableö
- * County to pay .56 per mile for aides to go to Mountaintop
- * Youth Bureau Advisory Board approved purchase of equipment to do öPickle Ballö (inside tennis) as an intergenerational project with the seniors
- * Per Ken: Department over budget on postage & printing while under on center supplies; overall 67.5% under county budget
 - Discussion on ways to cut costs ó Email what can be emailed; push advertising in RoundTable News; in-house copying to be black & white (no color)

- Bulk color copying will now be done thru Planning Department at cost of .11 per copy (Tracy in Administration will handle but requires 3 day notice of all work)
- ✘ Senior Angel program up & running; will be sponsoring various fundraisers
- ✘ Potential changes to RoundTable News ó may expand to 12 pages but is more money (\$360 for 2300 issues); probably will vary per month from 8 pages & 12 pages based on amount of items (per printer pages need to be a multiple of 4)
 - Effective January ó Menus will cover 2 months plus need 1 page for Nutrition Notes; need 1 page for Senior Angels

OLD BUSINESS:

- ✘ Vacancies on Board
 - Still need rep from Cairo ó Carol Spohler?
 - Kim Kaplan appointed Interim Director of Public Health so no change to Board
 - Walter Thompson of Windham has accepted appointment to Board representing MtnTop; awaiting county resolution
 - Suggested placing notice in RTN if no takers from Cairo
- ✘ 2015 Appointment resolution
 - Need to draft resolution for Legislature's December meeting on 2015 membership

NEW BUSINESS:

- November meeting falls of Veterans Day when office closed; reschedule to November 18, same time

ANNOUNCEMENTS:

Richard Golden:

- YMCA ribbon cutting on October 25

Linda VanEtten, **DSS**: Nothing

Phyllis Beechert: Nothing

Michelle Black, **Veterans Affairs**: Absent, no report

Lynn Brunner:

- Halloween party at Rivertown on 10/31

Larry Gardner, **Legislature**

Ernest Harris: Nothing

Kim Kaplan, **Public Health**: Nancy Martin reported the following in Kim's absence

- Staff picking up bits & pieces of Kim's workload due to title change
- Remember to get flu shot
- Shingles vaccine available

Larry Krajeski:

Lillian Moore, **RSVP**:

- Thank you to all who helped with annual recognition; very successful despite less attendees (volunteer stats are down due to illness, death, etc.)
- Fuel raffle again in December

Florence Ohle, **Community Action**:

- Collecting Coats for Kids
- October is National Domestic Violence month, wear purple!
- Also Weatherization Awareness Month
- Doing Adopt A Family again this year
- Fundraising for Community Action Emergency Services ó Craft fair at Red Rooster (11/29); Day in December, etc. - Will send notice for RTN

Dawn Wallant, **Common Ground**: Excused, no report

Meeting was adjourned on motion by Florence Ohle, second by Linda VanEtten.

REMINDER: November meeting date falls on Veterans Day, November 11, county closed. Meeting will be rescheduled for following week, November 18.

Respectfully submitted,

Maureen Murphy, GCDHS Administrative Assistant