



# Health Services Committee

411 Main Street  
Catskill, N.Y. 12414

Committee Meeting  
<http://greenegovernment.com/>

## ~ Agenda ~

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Wednesday, September 3, 2014

6:00 PM

Caucus Room 468

Health Committee Members: Chairperson Handel; Legislators Overbaugh, Hatton, K. Lennon and Kozloski

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Call to Order

### Proposed Agenda Items

1. Authorizing Conference Request -Sean Holland, Emergency Preparedness Coordinator, Greene County Public Health
2. Biennial Reappointment Of Dr. Joshua Rosenfield As Medical Director/Consultant For Greene County Public Health Department

**Adjournment**



## Resolution No.

### **Authorizing Conference Request -Sean Holland, Emergency Preparedness Coordinator, Greene County Public Health**

BE IT RESOLVED, that W. Sean Holland, Public Health Emergency Preparedness Coordinator and Safety Coordinator, be and hereby is authorized to attend the Bio-Defense Network Closed POD (Point of Dispensing) Workshop in St. Louis, MO to be held October 16th through October 17th, 2014; and be it further

RESOLVED, that the attendance costs have been waived as Greene County Public Health Department was awarded free admission during a drawing at the NACCHO Conference in July, 2014, and that airfare and hotel expenses will be covered by Public Health Emergency Preparedness grant funding.

**ATTACHMENTS:**

- Holland October 16-17, 2014 (PDF)

**TRAVEL/CONFERENCE REQUEST AND REIMBURSEMENT FOR** 1.a

TODAY'S DATE : July 31, 2014

REQUEST FROM : Kim Kaplan, Public Health  
(Name of Department Head and Department)

NAME(S) OF PERSON(S)  
ATTENDING CONFERENCE: W. Sean Holland

DATE(S) AND TIME(S)  
OF CONFERENCE: October 16-17, 2014

PLACE OF CONFERENCE: St. Louis, MO

TOPIC OF CONFERENCE: Closed Point-of-Dispensing (POD) Development Workshop

REGISTRATION FEE: \$595 (Waived)

HOTEL/MOTEL ACCOMMODATION FEE REQUESTED: YES  NO

HOTEL/MOTEL ESTIMATED COST: \$ 216

TRAVEL EXPENSE REQUESTED: YES:  NO:

PERSONAL CAR N/A MILEAGE & TOLLS ONLY

COUNTY CAR (if available) N/A TOLLS (if applicable)

AIR FARE  ESTIMATED COST ROUND TRIP: \$369

TRAIN/BUS  ESTIMATED COST ROUND TRIP:                     

MEAL EXPENSE REQUESTED: YES  NO

CONTINUING EDUCATION CREDIT: YES  NO

Received  
AUG 1 - 2014  
Greene Co. Legislature

ADDITIONAL INFORMATION: PHEP Grant-funded travel

APPROVED  NOT APPROVED

APPROVED  NOT APPROVED

APPROVED  NOT APPROVED

\_\_\_\_\_  
Direct Supervisor  
*Kim Kaplan*  
\_\_\_\_\_  
Department Head  
*[Signature]*  
\_\_\_\_\_  
County Administrator

Reimbursements are to be claimed on a monthly basis using this form and a voucher. Please list reimbursable expenses, including meal costs, the cost of tolls and parking expenses, related meet expenses, and personal automobile reimbursement. Both forms must be clearly itemized, approved by Department Head, accompanied by actual receipts and are subject to audit by the Deputy Budget Offi before payment can be made. **All requests for travel reimbursements are required to be submit within sixty (60) days after the expense is incurred, pursuant to IRS Rule 1.62-2(c)(5).**

***OUT OF STATE TRAVEL/CONFERENCE REQUIRES A RESOLUTION BY THE LEGISLATURE. PLEASE BE SURE TO REQUEST THIS IN A TIMELY MANNER.***

Attachment: Holland October 16-17, 2014 (1218 : Authorizing Conference Attendance - Sean Holland-Emergency Preparedness Coordinator)



1.a  
Greene County Public Health Department  
411 Main Street, Suite 300  
Catskill, NY 1241  
Phone (518) 719-360

Kimberly Kaplan, MA, F  
Interim Director of Public Health

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To: Kim Kaplan  
From: W. Sean Holland  
Date: July 30, 2014  
Subject: Authorization for Closed POD Development Workshop

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Kim,

I am requesting travel authorization to attend the Closed Point-of-Dispensing Workshop offered by Bio-Defense Network in St. Louis, MO, on October 16th-17th, 2014.

This 2-day workshop will evaluate our current plans to dispense medications through Closed PODs and provide additional guidance on how to grow this program with best practices from other departments. Greene County Public Health has less than 10% of the total population covered by Closed PODs at this time and would benefit from additional coordination to increase these percentages to reduce overall work on the Public Health Department during mass dispensing events.

Attendance costs for this workshop (\$595) have been waived as Greene County Public Health Department was awarded free admission during a drawing at the NACCHO Conference. Airfare and hotel costs will be covered by Public Health Emergency Preparedness grant funding.

WSH

Attachment: Holland October 16-17, 2014 (1218 : Authorizing Conference Attendance - Sean Holland-Emergency Preparedness Coordinator)



## **Resolution No.**

### **Biennial Reappointment Of Dr. Joshua Rosenfield As Medical Director/Consultant For Greene County Public Health Department**

WHEREAS, Greene County Public Health Department is required to have a Medical Director/Consultant; and

WHEREAS, Dr. Joshua Rosenfield has been providing services as Medical Director/Consultant for the Licensed Home Care Services Agency and the Diagnostic & Treatment Center since 1992 and is available as a consultant during emergency preparedness situations; and

WHEREAS, New York State requires physicians and mid-level practitioners to have mandatory in-service training for physicians with evidence of completion; and

WHEREAS, Greene County Public Health Department must have a credential file for physicians and mid-level practitioners that contain their current licensure and DEA registration, mandatory in-service documentation, health requirements, and that all healthcare facilities have been canvassed with which its physicians are affiliated; and

WHEREAS, Greene County Public Health Department reviews the physician and mid-level practitioner files on a biennial basis; and

WHEREAS, New York State Department of Health requires a Resolution of Approval noting Biennial Review has been completed for continuation of services provided by the Medical Director/Consultant;

NOW, THEREFORE BE IT RESOLVED, that Dr. Joshua Rosenfield of Coxsackie, New York, be and hereby is reappointed as Medical Director/ Consultant for the Biennial Review term of September 2, 2014 through August 31, 2016.