



## Health Services Committee

411 Main Street  
Catskill, N.Y. 12414

Committee Meeting  
<http://greenegovernment.com/>

### ~ Agenda ~

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Wednesday, June 4, 2014

6:00 PM

Caucus Room 468

Health Committee Members: Chairperson Handel; Legislators Overbaugh, Hatton, K. Lennon and Kozloski

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#### Call to Order

Guest Speaker: Helen Exum, Prevention Professional - Twin County  
Recovery Services To Give A Brief Presentation On Gambling Addiction

#### Proposed Agenda Items:

1. Authorizing Agreement - Greene County Mental Health Department with Bella Rillo, N.P.
2. Authorizing Conference Attendance - Kerry Miller, Supervising Community Health Nurse, Greene County Public Health
3. Authorizing Training - Department of Public Health - W. Sean Holland, Public Health Emergency Preparedness & Safety Coordinator - Mass Antibiotic Dispensing Train-the-Trainer

#### Adjournment



**Health Services Committee**  
411 Main Street  
Catskill, N.Y. 12414

Meeting: 06/04/14 06:00 PM  
Department: Mental Health  
Category: Contract

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**Resolution No.**

DOC ID: 1135 B

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## **Authorizing Agreement - Greene County Mental Health Department with Bella Rillo, N.P.**

BE IT RESOLVED, that the Chairman of the Greene County Legislature and the Director of Greene County Mental Health Department be authorized to execute an agreement, subject to approval as to form by the County Attorney, between Greene County Mental Health Department and Bella Rillo, N.P. to render professional Psychiatric Nurse Practitioner services for the term of April 1, 2014 through December 31, 2014, at the rate of \$80.00 per hour, not to exceed ten (10) hours per week, for up to 50 weeks in the calendar year.



**Health Services Committee**  
411 Main Street  
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Meeting: 06/04/14 06:00 PM  
Department: Public Health  
Category: Policy

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**Resolution No.**

DOC ID: 1137 D

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## **Authorizing Conference Attendance - Kerry Miller, Supervising Community Health Nurse, Greene County Public Health**

BE IT RESOLVED, that Kerry Miller, Supervising Community Health Nurse with Greene County Public Health be and hereby is authorized to attend NACCHO Annual Conference: The New Era of Public Health in Atlanta, GA to be held July 8th through July 10th, 2014; and be it further

RESOLVED, that NACCHO has waived the registration and hotel costs. Airfare and travel expenses will be covered 100% by Public Health Emergency Preparedness grant funding.

**ATTACHMENTS:**

- Kerry Miller (PDF)

**TRAVEL/CONFERENCE REQUEST AND REIMBURSEMENT FORM**

2.a

TODAY'S DATE: May 22, 2014

REQUEST FROM: Laura Churchill, Public Health  
(Name of Department Head and Department)

Received  
MAY 22 2014  
Greene Co. Legislature

NAME(S) OF PERSON(S)  
ATTENDING CONFERENCE: Kerry Miller

DATE(S) AND TIME(S)  
OF CONFERENCE: July 8-10, 2014

PLACE OF CONFERENCE: Atlanta, GA

TOPIC OF CONFERENCE: NACCHO Annual Conference: The New Era of Public Health

REGISTRATION FEE: NACCHO is covering fee

HOTEL/MOTEL ACCOMMODATION FEE REQUESTED: YES  NO

HOTEL/MOTEL ESTIMATED COST: NACCHO is covering cost

TRAVEL EXPENSE REQUESTED: YES  NO

PERSONAL CAR N/A MILEAGE & TOLLS ONLY

COUNTY CAR (if available) N/A TOLLS (If applicable)

AIR FARE X ESTIMATED COST ROUND TRIP: \$ 550.00

TRAIN/BUS N/A ESTIMATED COST ROUND TRIP:

MEAL EXPENSE REQUESTED: YES  NO

CONTINUING EDUCATION CREDIT: YES  NO

ADDITIONAL INFORMATION: Airfare and travel expenses paid for by PHEP grant funding.

APPROVED \_\_\_\_\_ NOT APPROVED \_\_\_\_\_

APPROVED  NOT APPROVED \_\_\_\_\_

APPROVED  NOT APPROVED \_\_\_\_\_

\_\_\_\_\_  
Direct Supervisor  
*Laura Churchill*  
Department Head  
*[Signature]*  
County Administrator

Reimbursements are to be claimed on a monthly basis using this form and a voucher. Please list reimbursable expenses, including meal costs, the cost of tolls and parking expenses, related meeting expenses, and personal automobile reimbursement. Both forms must be clearly itemized, approved by the Department Head, accompanied by actual receipts and are subject to audit by the Deputy Budget Office before payment can be made. All requests for travel reimbursements are required to be submitted within sixty (60) days after the expense is incurred, pursuant to IRS Rule 1.62-2(c)(5).

**OUT OF STATE TRAVEL/CONFERENCE REQUIRES A RESOLUTION BY THE LEGISLATURE. PLEASE BE SURE TO REQUEST THIS IN A TIMELY MANNER.**

Attachment: Kerry Miller (1137 : Authorizing Conference Attendance - Kerry Miller, Supervision Community Health Nurse)



**2.a**  
Greene County Public Health Department  
411 Main Street, Suite 30<sup>o</sup>  
Catskill, NY 12411  
Phone (518)719-3601

Laura Churchill, MS, FNP-BC  
Interim Director of Public Health

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**MEMORANDUM**

To: Laura Churchill  
From: Kerry Miller, SPHN  
Date: May 16, 2014  
Subject: NACCHO National Conference

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Laura,

I am requesting travel authorization to attend the NACCHO National Public Health Conference from July 8th-10th in Atlanta, GA.

Greene County Public Health Department has been nationally recognized for our Needle Kiosk Disposal Program as a national best practice. NACCHO has invited our department to attend this conference to provide information to other local, county, and state health officials of the success of this program in Greene County.

Attendance at this conference will also afford me the opportunity to attend training sessions on sustaining communicable disease control and promoting emergency preparedness in Greene County. I believe this can be quite useful in the process of updating current planning priorities and providing meaningful feedback on other successful emergency preparedness programs nationwide.

NACCHO has waived the registration and hotel costs; airfare and travel expenses would be covered by PHEP-grant funding.

KPM/wsh

Attachment: Kerry Miller (1137 : Authorizing Conference Attendance - Kerry Miller, Supervision Community Health Nurse)



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**Resolution No.**

DOC ID: 1133 A

## **Authorizing Training - Department of Public Health - W. Sean Holland, Public Health Emergency Preparedness & Safety Coordinator - Mass Antibiotic Dispensing Train-the-Trainer**

BE IT RESOLVED, that W. Sean Holland, Public Health Emergency Preparedness & Safety Coordinator be and hereby authorized to attend a Mass Antibiotic Dispensing Train-the-Trainer course at the FEMA Center for Domestic Preparedness in Anniston, Alabama to be held August 5th, 2014 through August 7, 2014 ; and be it further

RESOLVED, that this training, including all travel, housing and meals, is scheduled and paid for by FEMA.

**ATTACHMENTS:**

- Travel request -W. Sean Holland (PDF)

**TRAVEL/CONFERENCE REQUEST AND REIMBURSEMENT FORM**

TODAY'S DATE : May 8, 2014

REQUEST FROM : Laura Churchill, Public Health  
(Name of Department Head and Department)

NAME(S) OF PERSON(S) ATTENDING CONFERENCE: W. Sean Holland

DATE(S) AND TIME(S) OF CONFERENCE: August 5-7

PLACE OF CONFERENCE: Anniston, AL

TOPIC OF CONFERENCE: Mass Antibiotic Dispensing, Train-the-Trainer

REGISTRATION FEE: Free

HOTEL/MOTEL ACCOMMODATION FEE REQUESTED: YES \_\_\_\_\_ NO

HOTEL/MOTEL ESTIMATED COST: \$ N/A

TRAVEL EXPENSE REQUESTED: YES: \_\_\_\_\_ NO:

PERSONAL CAR N/A MILEAGE & TOLLS ONLY

COUNTY CAR (if available) N/A TOLLS (if applicable)

AIR FARE N/A ESTIMATED COST ROUND TRIP: N/A

TRAIN/BUS N/A ESTIMATED COST ROUND TRIP: N/A

MEAL EXPENSE REQUESTED: YES \_\_\_\_\_ NO

CONTINUING EDUCATION CREDIT: YES \_\_\_\_\_ NO

ADDITIONAL INFORMATION: All travel expenses paid for by FEMA

APPROVED \_\_\_\_\_ NOT APPROVED \_\_\_\_\_

APPROVED  NOT APPROVED \_\_\_\_\_

APPROVED  NOT APPROVED \_\_\_\_\_

\_\_\_\_\_  
Direct Supervisor

Laura Churchill  
Department Head

W. Sean Holland  
County Administrator

Reimbursements are to be claimed on a monthly basis using this form and a voucher. Please list all reimbursable expenses, including meal costs, the cost of tolls and parking expenses, related meeting expenses, and personal automobile reimbursement. Both forms must be clearly itemized, approved by the Department Head, accompanied by actual receipts and are subject to audit by the Deputy Budget Office before payment can be made. All requests for travel reimbursements are required to be submitted within sixty (60) days after the expense is incurred, pursuant to IRS Rule 1.62-2(c)(5).

**OUT OF STATE TRAVEL/CONFERENCE REQUIRES A RESOLUTION BY THE LEGISLATURE. PLEASE BE SURE TO REQUEST THIS IN A TIMELY MANNER.**

Attachment: Travel request -W. Sean Holland (1133 : Authorizing Training - PH - Sean Holland)