**To: Contractor/Bidder**

**From: Jeff Flack**

**Date: April 8, 2014**

**Re: FEMA Buyout Program Addenda 1**

 **(Pre-Bid Meeting Minutes, Questions, and Additional Information)**

***Pre-Bid Meeting Minutes***

The meeting was called to order at 9:00 am on April 4, 2014 at 597 Warren Stein Road in Cairo, NY. The meeting was attended by the following representatives:

Greene County Soil & Water Conservation District

Jeff Flack Executive Director

Chris Langworthy District Technician

Kaaterskill Associates

Michael Bliss NYS Certified Asbestos Inspector

Contractors

Dona Tech, Inc., Gloversville, NY

Standard Demolition Services, Inc., Trumbull, Ct.

Caiola Construction, East Chatham, NY

Bast Hatfield, LLC, Clifton Park, NY

Evergreen Mountain Contracting, Inc., West Kill, NY

Borwegen Excavation, Greenville, NY

Washington Estates Transport, Inc., Rosendale, NY

OP-Tech Environmental Services, Inc., Duanesburg, NY

Classic Environmental, Latham, NY

Cristo Demolition, Inc., Albany, NY

Brandy Brook Environmental and Construction, Inc., Delanson, NY

David Frueh Contracting/MRF Abatement Services LLC, Glenmont, NY

Dan's Hauling and Demo, Wynantskill, NY

BSB Construction, Inc., Poughkeepsie, NY

Jeff Flack opened the meeting by providing a general background and requirements for the project. All attendees then toured the 6 project locations. Questions from the site showing are listed below.

**General Questions**

*Do any of the properties have certificates of condemnation?*

Bid as all properties have been condemned, those that haven’t been already will be by the time of demolition.

*Where can I get a copy of the full asbestos report?*

A copy will be available for download at the following address <http://greenegovernment.com/request-proposals-greene-county-flood-remediation-program-demolition-flood-prone-structures/>

The documents will be made available until the bid due date of May 7, 2014.

*Can the contractor obtain a copy of the sign in sheet?*

Contractors attending site showing are listed on page 1.

*Can the contractor obtain a copy of the property surveys?*

A copy will be available for download at the following address <http://greenegovernment.com/request-proposals-greene-county-flood-remediation-program-demolition-flood-prone-structures/>

The documents will be made available until the bid due date of May 7, 2014.

*Is this work going to happen this construction year?*

Yes, work will need to be completed in the 2014 construction season.

*I see that a performance bond is required, is a bid bond required as well?*

A bid bond is not required.

*Who should questions be directed to?*

Questions should be directed to Tammy Sciavillo at the Greene County Legislature office.

*What are the DOH regulations for decommissioning wells?*

A DOH fact sheet will be available for download at the following address <http://greenegovernment.com/request-proposals-greene-county-flood-remediation-program-demolition-flood-prone-structures/>

*On page five of your RFP, it states to decommission the wells on site and terminate the well casing two feet below grade. According to NYDOH guidance, the pump and wiring needs to be removed and the entire length of drill hole including casing interior should be grouted, and the casing cut off at least four feet below ground. This is a costly item without knowing the depth of the various wells. We should, for bidding purposes, have a stated depth of wells to carry in our bid so all the bidders are bidding the same.*

The two feet below grade is FEMA guidance, in this instance NYSDOH guidance will prevail and the top of casing will need to be four feet below final grade. Although the depth of wells is an unknown, we do not anticipate any deep wells making this a significant cost. This will remain part of the lump sum item per property.

*Is there an air monitor set up?*

Greene County will contract for air monitoring where needed; low bidder will need to coordinate with the county’s testing firm.

*Does the power need to be disconnected?*

The Contractor shall be responsible for coordinating with attendant utilities for disconnection of services including water, sewer, power, telephone, cable, and internet. All utilities must be disconnected to meet safety or local code requirements. Some utilities have been disconnected, but the Contractor shall assume utilities are still connected and take responsibility for necessary utility disconnects.

*What is the payout timeline and who will be responsible for paying the contractor (FEMA or County)?*

The contractor will be paid by Greene County based on the terms of the contract.

*What type of erosion control is required for this project?*

Erosion control will be site specific and will need to meet DEC stormwater regulations.

*Please confirm that only areas disturbed by our work need to be seeded?*

Yes, only areas of disturbance by demolition work will need to be seeded and mulched

**Site Specific Questions**

**Site 1**- 597 Warrenstein Road, Town of Cairo

*Is the removal of the two sheds on the North West Corner part of the contract?*

Yes

*Is ACM (Asbestos Containing Material report) on the small trailer?*

Testing was only done on the larger trailer.

*Is blacktop part of the removal?*

Yes.

*Does the town have any info on the septic system location?*

No.

Septic tank may be left in place, a NYSDEC permitted waste transporter should pump out the tank, wash off, and remove as much residuals as possible. The use of lime as a disinfectant is an option for treating the tank(s) and absorption area and system components. Care should be taken when accessing and cleaning septic system tanks, properly disconnect all alarms and electrical services, if any, from septic system tanks and other system components. The top of the tank should be knocked in and the bottom punctured to allow for drainage. Backfill the tank with sand or gravel to prevent a safety hazard. The area that was disturbed should be properly graded and seeded. If settling occurs over time, it may be necessary for additional fill material. Absorption field components (soils, pipe, aggregate, etc.) can be left in place.

**Site 2**- 1355 CR 23B, Town of Catskill

*Can the whole house go as non-friable?*

Yes, it can be considered non friable but does contain asbestos, as listed in the report.

*Is removal of the septic on the adjoin property part of the contract?*

No.

*Is all the addition debris removal (trash on property line, conc. block, shed remains in backyard) part of the contract?*

Yes.

*Does the house have a cellar/basement?*

The structure has a crawl space.

**Site 3-** 824 Cauterskill Road, Town of Catskill

*Does the structures proximity to the road require a variance for the minimum 25’ fence off distance?*

Yes, it will be the contractor’s responsibility to obtain the required waiver.

**Site 4-** 518 High Falls Extension, Town of Catskill

*Can the foundation be pulled in and buried?*

Yes.

**Site 5-** 42 Old Kaaterskill Avenue, Town Of Catskill

*If the property has a metal septic tank can it left in and filled or does it have to be removed?*

Septic tanks whether concrete or steel may be left in place. All septic systems or cesspools found on the project site will need to be pumped by a NYSDEC permitted waste transporter and filled in accordance with New York State Department of Health requirements/guidelines. Floors and walls must be cracked or crumbled so the tank will not hold water, and be filled with sand or other clean fill. Any pumps that are part of the septic system need to be de-energized and removed along with its wiring.

*Does the site have to be brought back to grade (foundation)?*

Where applicable any below grade foundations at least two feet below existing adjacent grade can remain and the depression filled with clean fill from a permitted mine, or any uncontaminated, unstained clean concrete, brick, stone obtained from the project site. Prior to filling basements a minimum 1- foot diameter hole is to be created in concrete floors to allow for drainage.

Foundations will be filled and compacted to an elevation of existing grades adjacent to structure.

Adjacent grades - When referred to in these specifications, adjacent grade means approximate existing elevations of the ground surrounding the basement, or other excavated or depressed area, at the distance of 5 feet outside the area, particularly when the existing ground has previously been graded up so as to slope away from the structure.

**Site 6-** 106 Old Kaaterskill Road, Town of Catskill

*How far back will the blacktop be removed?*

Blacktop will be removed to the property line.

Is there a well and septic at this location?

Yes, there is a well and septic.

There is not an environmental report or survey for this property yet.

**General Information**

All written questions must be submitted no later than 3:00 p.m. on April 16, 2014.

Bids are due no later than 3:00 p.m. on Wednesday, May 7, 2014 at the Greene County Legislature, 411 Main Street, Suite 408, Catskill, New York 12414.