

# 2013 Annual Report

## Greene County Buildings and Grounds

### January, 2013

Checked fire extinguishers and emergency lighting  
Checked generator and sprinkler system at 411  
Snow and ice removal  
Inspect snow equipment  
Recyclables taken to Solid Waste 4 days a week  
Repairs at the Jail  
Pest control through all buildings  
Plaque installed on Courthouse bench  
Misc bench repair at Courthouse  
Old photos from the attic sent out for clean up  
Photos hung upon return  
Keys copied for Courthouse security fence  
Repair to the ceiling in the Supreme courtroom  
Snow chains on small tractor at Sheriff's garage  
Create and install weather protection roof over satellite dish at Shop 1  
Remove Mental Health office furniture from doctor's office in Cocksackie  
Stored furniture in red bard at Cairo Office Building  
Scrape floor at Allen Street in preparation for tiling  
Frozen pipe at transfer station in Windham fixed  
Litter removed from lots

### February, 2013

Checked fire extinguishers and emergency lighting  
Checked generator and sprinkler system at 411  
Recyclables taken to Solid Waste 4 days a week  
Repairs at the Jail  
Second water heater added for Jail  
New dishwasher installed at Rivertown  
Washed vehicles  
Pest control through all buildings  
Snow removal  
Litter removed from lots  
Clean up of future investigators office  
Estimated material list for investigators office  
Installed new door and sound proofing in investigators office  
Painted investigators office  
Tile floor in at Allen Street  
Installed floor trim Allen Street

### **February, 2013 Cont'd**

Continue building Bridge room downstairs Allen Street  
Removal of 3 heat pumps at 411 for repair  
Removed old water heater from Freight Masters  
New chain installed in spreader on dump truck  
Litter removed from lots

### **March, 2013**

Checked fire extinguishers and emergency lighting  
Checked generator and sprinkler systems at 411  
Recyclables taken to Solid Waste 4 days a week  
Snow removal  
Repairs at the Jail  
All air filters at 411 changed out  
Pest control through all buildings  
Litter removed from lots  
All hands on deck to clean up the Point property post Sandy  
Supplies purchased for Freight Masters roof repairs  
Siding contractor working at the Point removing and reinstalling east wall of Warehouse  
Electrical contractor working at the Point upgrading the Warehouse electric, lighting and installing ceiling fans  
Occupied/Vacant door locks installed on rest room doors at Freight Masters  
New windows painted and repairs done to sliding doors on the Warehouse  
New on-demand water heater installed in Freight Masters that replaced the old tank that was damaged during Sandy  
Moved B&G stock from small room in the Warehouse to Allen St.  
Docks in the water at the Point  
Ran new wires and installed another surveillance camera at 411  
Rivertown to upgrade their restrooms, measuring done and quotes obtained  
Spring cleaned grounds, parking lot and flower boxes at Rivertown

### **April, 2013**

Repair to floor tiling inside  
Checked generator and sprinkler systems at 411  
Annual fire extinguisher inspection and emergency lighting  
Recyclables taken to Solid Waste 4 days a week  
Repairs at the Jail  
Litter removed from lots  
Pest control through all buildings  
Sanders are removed from the trucks, shovels and snow blowers stored  
Ferris mower in for servicing

### **April, 2013, Cont'd**

Repairs to Cossackie and Hunter transfer stations  
Ripped up Freight Masters old roof and put down new  
Entire decking pressure washed and sealed  
Painting window trim at Freight Masters  
Inside of Point Warehouse painted  
East wall of Warehouse painted, trimmed and looks great  
Floor of Warehouse pressure washed  
Dog waste station and garbage can enclosures made  
Wooden front doors of Freight Masters sanded and re-stained  
Light poles and fence base repainted  
First lawn is mowed and weed whacked at the Courthouse, April 24  
Leggio Park Spring cleaned  
First floor window at 411 broken  
Insulating wall foam installed at the investigators office  
Windows cleaned at 411 and the Courthouse

### **May, 2013**

Checked generator and sprinkler systems at 411  
Checked fire extinguishers and emergency lighting  
Repairs at the Jail  
Recyclables taken to Solid Waste 4 days a week  
Ferris mower back from servicing  
Awnings put up at Courthouse  
Camera system down at Courthouse  
Litter removed from lots  
Events beginning at the Point, clean up and blowing out the Warehouse every week  
Pest control through all buildings  
Mowing and weed whacking  
First new office built at Emergency Services  
Landscaped sidewalk area of Courthouse parking lot with mulch, rocks and chain  
Installed air conditioners in the Sheriff's Office and Mental Health  
Villa Maria property posted and secured. Storage shed moved to Allen Street  
Spray for bees at Tourism  
First floor window at 411 replaced  
Flower pots placed at 411, Courthouse and the EOC  
Flowers planted at Allen Street

### **June, 2013**

Checked fire extinguishers and emergency lighting

Checked generator and sprinkler system at 411

Recyclables taken to Solid Waste 4 days a week

Repairs at the Jail

Bollards painted in alley behind the Courthouse

Historic pictures framed and hung at the Courthouse

Fountain pump replaced at Courthouse

Keyboard trays installed at the Veterans Service office

Second new office build begins at Emergency Services

Mulch at Emergency Services replaced with P Stone

Building new room downstairs at Allen Street for Bridge Maintenance supplies

Clean up at the Point and blowing out the Warehouse every week

B&G Safety Meeting

Litter removed from lots

Mowing and weed whacking

Pest control through all buildings

### **July, 2013**

Checked fire extinguishers and emergency lighting

Checked generator and sprinkler system at 411

Recyclables taken to Solid Waste 4 days a week

Repairs at the Jail

Second new office at EOC completed

Fire Inspections begin, 411 and Freight Masters have no violations

Installed new pump at Solid Waste, Hunter

Clean up at the Point and blowing out the Warehouse every week

Relocated Bridge Maintenance supplies to the new room downstairs at Allen St

Painting and upgrading Allen Street building

Parts replaced on the HVAC system at 411

Air conditioning repaired at Rivertown Senior Center

Delaware Engineering inspects the Jail and Mental Health, both are sustainable

Litter removed from lots

Fountain pump replaced at Courthouse

Sharpened tools and mower blades

Pest control through all buildings

Mowing and weed whacking

Hedge trimming

### **August, 2013**

Checked fire extinguishers and emergency lighting  
Checked generator and sprinkler system at 411  
Recyclables taken to Solid Waste 4 days a week  
Repairs to Jail, fixed metal shower floor  
New hot water heater installed in Hunter Highway  
Installed 3 new HVAC units in 411  
Cleaned out the boiler room at the Courthouse  
Installed a heater and new circulator in the boiler room at the Courthouse  
Clean up at the Point and blowing out the Warehouse every week  
Gas line dig burns up 2 surveillance cameras at 411, Central Hudson to reimburse  
Installed Memorial Plaque at EOC  
Allen Street gets new split rail fence to replace guardrail  
Repairs to Rivertown back door and shed door  
Flags replaced at the Point, Highway and the Sheriff's  
Parking lot grates at 411 removed and cleaned out  
Bushes trimmed at 411 and Candyman  
Jail plumbing lines unclogged a few times due to inmate trash  
Mowing and weed whacking  
Litter removed from lots

### **September, 2013**

Checked fire extinguishers and emergency lighting  
Checked generator and sprinkler system at 411  
Recyclables taken to Solid Waste 4 days a week  
Clean up at the Point and blowing out the Warehouse every week  
Power outage in Catskill disrupts HVAC units and elevators in all local buildings  
Power outage causes air handler motor at Jail to catch fire, new motor installed  
New hot water holding tank installed at the Jail  
New dishwasher installed at Acra Nutrition site  
Cleaned the "tombs" at Mental Health  
Tune up heating systems at Mental Health, the Jail, Ashland Highway, EOC, 7 Bay  
Garage, and Courthouse  
Installing baseboards for heat at Allen Street  
Top floor of Fire Training tower removed due to instability  
Built fencing around LP tanks for Windham Mountain generator  
Courthouse fountain turned off for the season and awnings removed  
Paint touch ups at 411, first and third floors  
Ice melt supply received  
Winter equipment tuned up and batteries charged  
Mowing and weed whacking  
Litter removed from lots

### **October, 2013**

Checked fire extinguishers and emergency lighting  
Checked generator and sprinkler system at 411  
Checked emergency, exit and back-up lights in all locations  
Recyclables taken to Solid Waste 4 days a week  
Window air conditioners removed from Mental Health, Rivertown, the Jail and Sheriff's  
Tune up heating systems at Freehold Highway, Coxsackie Solid Waste and Rivertown  
Painted gas piping at 411 and the Courthouse  
Heat added to downstairs Allen St to keep vehicles warm and ready for snow  
American Cruise Line Ships arrive all month, garbage to dump daily  
Docks removed for the season  
Jail plumbing back ups  
Mowing, weed whacking and leaf removal  
Litter removed from lots  
Grounds clean up and leaf removal

### **November, 2013**

Checked fire extinguishers and emergency lighting  
Checked generator and sprinkler system at 411  
Recyclables taken to Solid Waste 4 days a week  
Repairs at the Jail and plumbing back ups  
Prepare for snow, sander on dump truck  
All cleaning chemicals, paint etc removed from Point for winter storage  
Water at the Point turned off  
Christmas wreath hung at 411  
Litter removed from lots  
Grounds clean up and leaf removal  
Stabilizer put in equipment  
North wall at the Point Warehouse being re-sided  
Snow begins...

### **December, 2013**

Checked fire extinguishers and emergency lighting  
Checked generator and sprinkler system at 411  
Recyclables taken to Solid Waste 4 days a week  
Freshening paint on walls at 411  
Lights not working in the lower lot at 411. Contacted Central Hudson regarding the wire that was snapped in July during the gas line dig.  
Box for Courthouse Bell made and sent to marble company. Judge Pulver's project.  
North wall at Point Warehouse completed  
Repairs to small snow removal tractor and the Massey Ferguson.  
Magnetometer and Security Wand purchased and installed at Mental Health  
Clean the attic at Mental Health  
Repairs at the Jail and plumbing back ups  
Old furniture removed from Sheriff's Department and taken to the dump  
Repaired fence in Records lot, pushed over by snow plowing