

HEALTH SERVICES COMMITTEE MEETING

**AGENDA**

April 2, 2014

Committee Chairperson Handel called the meeting to order at \_\_\_\_\_ p.m.

Health Committee Members: Chairperson Handel; Legislators Overbaugh, Hatton, K. Lennon and Kozloski.

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**AGENDA ITEMS:**

1. Proposed Resolution “Establishing Greene NY Medical Reserve Corps – Greene County Public Health Department.” Backup Attached.
2. Proposed Resolution “Authorizing Agreement – Greene County Mental Health With Mental Health Association Of Columbia-Greene Counties, Inc.”
3. Proposed Resolution “Authorizing Agreement – Greene County And ASHLIN Management Group, Inc.” Copy Of Contract Summary Sheet Attached.
4. Proposed Resolution “Authorizing Agreement – Greene County Family Planning And MultiPlan, Inc.” Copy Of Contract Summary Sheet Attached.
5. Proposed Resolution “Authorizing Agreement – Greene County Public Health Department (Early Intervention Program) / New York State Department Of Health Early Intervention Administration Contract #C-027482.” Copy Of Contract Summary Sheet Attached.
6. Proposed Resolution “Accepting Minutes – Medical Professional Advisory Committee / Utilization Review Committee.” (Minutes Available In The Clerk’s Office).
7. Proposed Resolution “Authorizing Conference Attendance – Brenda Maccio, FNP-BC – Greene County Family Planning.” Backup Attached.

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This Draft Plan for a Greene NY Medical Reserve Corps seeks to address the limitations of responding to large-scale public health emergency in Greene County and identifying a means of mobilizing local medical and non-medical volunteers in support of such operations. This plan is being developed with the understanding that any large-scale emergency in Greene County would quickly overwhelm local EMS and Public Health resources. It is a planning assumption that surrounding counties may be similarly impacted, as is the case with a large number of natural disasters, which will eliminate their ability to offer support to the residents of Greene County.

**Action Plan**

1. Perform outreach and education to existing ServNY volunteers about the Medical Reserve Corps and seek membership from this group.
2. Provide an opportunity for volunteers to meet on a quarterly basis.
3. Establish an Orientation Training along with necessary follow-on training in the National Incident Management System and Incident Command Structure.
4. Recruit volunteers and community stakeholders to participate in Medical Reserve Corps Steering Committee to address needs and issues of the organization in an advisory role.
5. Begin to draft a formalized Medical Reserve Corps Handbook and Operations/Management Plan.

**Budget**

Initial funding for the Greene NY Medical Reserve Corps will primarily be through the Centers for Disease Control and Prevention (CDC) Public Health Emergency Preparedness (PHEP) grant, which Greene County currently receives annually. This funding is currently available and can be utilized to develop the Greene NY Medical Reserve Corps. In order to sustain funding for the MRC, continued funding will be requested through Capacity Building Awards (CBA) from the National Association of City and County Health Officials (NACCHO). The Capacity Building Award provides \$3,500 in [non-competitive] funding to eligible MRC units with the ability to apply for additional competitive awards.<sup>1</sup>

**Year 1 – Planned Expenditures**

Unit Supplies	\$ 850.00
Training & Education	\$ 500.00
Recruiting & Outreach	\$ 500.00
Uniforms	\$ 450.00
	<b>\$ 2,300.00</b>

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<sup>1</sup> NACCHO Capacity Building Award; [http://mrcnaccho.org/capacity\\_building\\_award](http://mrcnaccho.org/capacity_building_award)

H.S. (2)

April 16, 2014

RESOLUTION NO.

AUTHORIZING AGREEMENT –  
GREENE COUNTY MENTAL HEALTH with  
MENTAL HEALTH ASSOCIATION  
OF COLUMBIA-GREENE COUNTIES, INC.

Legislator offered the following resolution and  
moved its adoption:

BE IT RESOLVED, that the Chairman of the Greene County  
Legislature be authorized to execute an Agreement, subject to approval as to  
form by the County Attorney, between the Greene County Community  
Services Board and Mental Health Association of Columbia-Greene  
Counties, Inc., 713 Union Street, Hudson, New York 12534, for the purpose  
of furnishing a variety of services as outlined in the Agreement; and be it  
further

RESOLVED, that the period of said Contract shall be from January 1,  
2014 through December 31, 2014; and be it further

RESOLVED, that the maximum dollar amount of the Contract will be  
\$683,742.00 which is one hundred percent State funded and which is  
appropriated in the 2014 Greene County Budget.

Seconded by Legislator

Ayes                      Noes                      Absent                      CARRIED.

Approved by Health Services Comm.:  
Approved by Finance Comm.:

April 16, 2014

RESOLUTION NO.

AUTHORIZING AGREEMENT –  
GREENE COUNTY AND ASHLIN MANAGEMENT GROUP, INC.

Legislator offered the following resolution  
and moved its adoption:

BE IT RESOLVED, that the Chairman of the Greene County Legislature be authorized to execute an agreement, subject to approval as to form by the County Attorney, between Greene County and ASHLIN Management Group, Inc., to appoint the following representative to participate in the Centers for Disease Control and Prevention’s (CDC) Work@Health™ Training Model:

- Kimberly Kaplan, MS, RN, Senior Public Health Educator  
Greene County Public Health Department

The CDC, in collaboration with ASHLIN Management Group, Inc., is offering an online training initiative to employers on how to incorporate comprehensive worksite health programs, known as Work@Health™. Seed Funding will be available for participating sites and is intended to offset the costs of developing or augmenting a worksite health program. This training will provide the opportunity to utilize the Work@Health™ model to augment the Greene County Wellness Program.

The agreement will remain in effect until January 31, 2015.

Seconded by Legislator

Ayes	Noes	Absent	CARRIED.
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Approved by Health Services Comm.:  
Approved by Finance Comm.:

SUMMARY

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PROPOSED CONTRACT / AGREEMENT

1. BETWEEN COUNTY OF GREENE / DEPARTMENT OF

Public Health (Participant – Kimberly Kaplan)  
(Department)

and

ASHLIN Management Group, Inc.  
(Contractor)

2. TERM OF CONTRACT: Date of Signature to January 31, 2015

3. COST: \$ No cost to the County  
(per year, per unit or service, etc.)

4. REIMBURSEMENT OF COST:

a) State Aid \$ \_\_\_\_\_  
b) Federal Aid \$ \_\_\_\_\_

c) Other reimbursement:  
\$ 1000.00 in "seed" money after completion of the Evaluation Stage Milestone

5. AGREEMENT: Renewal: \_\_\_\_\_ New Agreement: x \_\_\_\_\_

6. FUNDS APPROVED IN CURRENT BUDGET: x \_\_\_\_\_  
Yes No

7. COPY OF QUOTES OR BIDS ATTACHED, IF NECESSARY:  
(Please refer to Resolution #64-94)

Yes: \_\_\_\_\_ No, Not Necessary: x \_\_\_\_\_

8. DESCRIPTION OF SERVICE PROPOSED:

Kimberly Kaplan, MS, RN, Senior Public Health Educator, representing Greene County, will participate in the Centers for Disease Control and Prevention's (CDC) Work@Health™ online training initiative. This training will provide the opportunity to utilize the Work@Health™ model to augment the Greene County Wellness Program. Seed funding will be available after the completion of the final milestone of the program.

*Amal Chakrabarti* 3/25/14  
Dept. Head Signature Date

April 16, 2014

RESOLUTION NO.

AUTHORIZING AGREEMENT –  
GREENE COUNTY FAMILY PLANNING  
AND MULTIPLAN, INC.

Legislator offered the following resolution and  
moved its adoption:

BE IT RESOLVED, that the Chairman of the Greene County Legislature be authorized to execute an agreement, subject to approval as to form by the County Attorney, between Greene County Family Planning and MultiPlan, Inc. to have the following nurse practitioners become Participating Providers of clinic services to MultiPlan, Inc. members:

1. Laura Churchill, MS, FNP-BC
2. Brenda Maccio, MS, FNP-BC
3. Marianne Powers, MS, FNP-BC

The term of the contract will be for the period of one year.

Seconded by Legislator

Ayes                  Noes                  Absent    CARRIED.

Approved by Health Services Comm.:

Approved by Finance Comm.:

SUMMARY  
PROPOSED CONTRACT / AGREEMENT

(4)

1. BETWEEN COUNTY OF GREENE / DEPARTMENT OF

Family Planning  
(Department)

and

MultiPlan, Inc.  
(Contractor)

2. TERM OF CONTRACT: 1 year

3. COST: \$ We provide the service  
(per year, per unit or service, etc.)

4. REIMBURSEMENT OF COST:

- a) State Aid \$ \_\_\_\_\_
- b) Federal Aid \$ \_\_\_\_\_
- c) Other reimbursement \$ See Attached Schedule

5. AGREEMENT: Renewal: \_\_\_\_\_ New Agreement: X

6. FUNDS APPROVED IN CURRENT BUDGET: X \_\_\_\_\_  
Yes Yes No

7. COPY OF QUOTES OR BIDS ATTACHED, IF NECESSARY:  
(Please refer to Resolution #64-94)

Yes: \_\_\_\_\_

No, Not Necessary: X

8. DESCRIPTION OF SERVICE PROPOSED:

Application to become a Participating Provider to provide clinic services to participating MultiPlan, Inc. members for the following Nurse Practitioners:

Laura Churchill, MS, FNP-BC

Brenda Maccio, MS, FNP-BC

Marianne Powers, MS, FNP-BC

*Laura Churchill*

Dept. Head Signature

3/25/14

Date



SUMMARY

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PROPOSED CONTRACT / AGREEMENT

1. BETWEEN COUNTY OF GREENE / DEPARTMENT OF

Public Health (Early Intervention Program)  
(Department)

and

New York State Department of Health  
Early Intervention Administration Contract # C-027482  
(Contractor)

2. TERM OF CONTRACT: 10/1/13 – 09/30/14

3. COST: \$ 20,698 for contract period  
(per year, per unit or service, etc.)

4. REIMBURSEMENT OF COST:

- a) State Aid \$ 100% of grant
- b) Federal Aid \$ \_\_\_\_\_
- c) Other reimbursement \$ \_\_\_\_\_

5. AGREEMENT: Renewal:   x   New Agreement: \_\_\_\_\_

6. FUNDS APPROVED IN CURRENT BUDGET:   x   \_\_\_\_\_  
Yes No

7. COPY OF QUOTES OR BIDS ATTACHED, IF NECESSARY:  
(Please refer to Resolution #64-94)

Yes: \_\_\_\_\_

No, Not Necessary:   x  

8. DESCRIPTION OF SERVICE PROPOSED:

Contract provides for Early Intervention and Children with Special Health Care Needs programs administrative cost reimbursement.

Laura Churchill 3/24/14  
Dept. Head Signature Date





# TRAVEL/CONFERENCE REQUEST AND REIMBURSEMENT FORM

TODAY'S DATE : 8/17/14 7

REQUEST FROM : Laura Churchill  
(Name of Department Head and Department)

NAME(S) OF PERSON(S) ATTENDING CONFERENCE: Brenda Maggio FWA

DATE(S) AND TIME(S) OF CONFERENCE: 8/3/14 - 8/6/14

PLACE OF CONFERENCE: Orlando, Florida

TOPIC OF CONFERENCE: National Reproductive Health Conf.

REGISTRATION FEE: 185.00

HOTEL/MOTEL ACCOMMODATION FEE REQUESTED: YES  NO

HOTEL/MOTEL ESTIMATED COST: \$ 97 x 3 = 291.00

TRAVEL EXPENSE REQUESTED: YES  NO

PERSONAL CAR  MILEAGE & TOLLS ONLY

COUNTY CAR (if available)  TOLLS (If applicable)

AIR FARE \$443.00 ESTIMATED COST ROUND TRIP: \_\_\_\_\_

TRAIN/BUS \$30 (shuttle) ESTIMATED COST ROUND TRIP: \_\_\_\_\_

MEAL EXPENSE REQUESTED: YES  NO  (4 x \$32.00) = \$128.00

CONTINUING EDUCATION CREDIT: YES  NO

ADDITIONAL INFORMATION: \_\_\_\_\_

	185.00
	303.00
	443.00
	128.00
	30
	\$1089.00

APPROVED \_\_\_\_\_ NOT APPROVED \_\_\_\_\_

APPROVED  NOT APPROVED \_\_\_\_\_

APPROVED \_\_\_\_\_ NOT APPROVED \_\_\_\_\_

Direct Supervisor  
Laura Churchill  
 Department Head  
  
 County Administrator

Reimbursements are to be claimed on a monthly basis using this form and a voucher. Please list all reimbursable expenses, including meal costs, the cost of tolls and parking expenses, related meeting expenses, and personal automobile reimbursement. Both forms must be clearly itemized, approved by the Department Head, accompanied by actual receipts and are subject to audit by the Deputy Budget Officer before payment can be made. All requests for travel reimbursements are required to be submitted within sixty (60) days after the expense is incurred, pursuant to IRS Rule 1.62-2(c)(5).

**OUT OF STATE TRAVEL/CONFERENCE REQUIRES A RESOLUTION BY THE LEGISLATURE. PLEASE BE SURE TO REQUEST THIS IN A TIMELY MANNER.**