

FINANCE COMMITTEE MEETING

AGENDA

October 15, 2013

Chairperson Martinez called the meeting to order at _____ p.m.

Finance Committee members: Chairperson Martinez; Legislators Lawrence, Hitchcock, Gardner and K. Lennon.

AGENDA ITEMS:

1. Proposed Resolution “ Authorizing The Commencement Of Legal Action Against Cameo’s Restaurant, Jessica Lackie And The Estate Of Joshua A. Lackie.”
2. Proposed Resolution “Authorizing Change Order No. 1 Necessary For The Completion Of The CR6 (Spruceton Road) Bridge Over The Westkill, Town Of Lexington, PIN 1757.80 (HBP).”
3. Proposed Resolution “Awarding Food and Supplies Bids – Greene County Department Of Human Services (Department For The Aging) And Sheriff’s Department.”
4. Proposed Resolution “Authorizing Agreement – Greene County Public Health Department / Albany College Of Pharmacy And Health Sciences (ACPHS).”
5. Proposed Resolution “Authorizing Agreement – Greene County Public Health Department / New York State Department Of Health Immunization Action Plan #C-028294.”
6. Proposed Resolution “Authorizing Agreement – Greene County Public Health Department / United Healthcare Empire Plan.”
7. Proposed Resolution “Authorizing Out Of State Travel – Greene County Economic Development, Tourism & Planning Department – Nancy Petramale.” Backup Attached.
8. Proposed Resolution “Approving Reimbursement To Community Colleges.”
9. Proposed Resolution “Establishing Equalization Rates.”
10. Proposed Resolution “Resolution Authorizing Contract For Sale And Sale Of Parcel Identified As Tax Map Number 166.20-2-22, Town Of Hunter.”
11. Proposed Resolution “Authorizing Agreement And Appropriating Funds – Greene County Emergency Services RACES.”

12. Proposed Resolution “Amending Resolution No. 218-13 Regarding Expansion Of Route 9W And 81 Intersection, Coxsackie, N.Y.”
13. Proposed Resolution “Authorizing Design Of Intersection Improvements At State Routes 9W and 81 In The Town Of Coxsackie, Greene County On The State Highway System, The Performance and Funding In The First Instance 100% Of The Costs Of Design And Construction Or Reconstruction Thereof, To Be Reimbursed By The State And Appropriating Funds Therefore.”
14. Proposed Resolution “Authorizing The Implementation, And Funding In The First Instance 100% Of The Federal-Aid And State Costs, Of A Transportation Federal-Aid Project, And Appropriating Funds Therefore.” (Intersection Improvements On State Route 9W And 81).
15. Proposed Resolution “A Resolution Authorizing The Implementation, And Funding In The First Instance 100% Of The Federal-Aid And State “Marchiselli” Program-Aid Eligible Costs, Of A Transportation Federal-Aid Project, And Appropriating Funds Therefore.” (Bridge Preservation Bundled Project). Backup Attached.
16. Proposed Resolution “Petty Cash – Greene County Department Of Economic Development, Tourism & Planning.” Backup Attached.
17. Proposed Resolution “Budget Amendment – Greene County Buildings & Grounds Capital Improvement Fund.”
18. Proposed Resolution “Budget Amendment – Greene County Department Of Emergency Services LEPC Training.”
19. Proposed Resolution “Budget Amendment – Greene County Family Planning.” Backup Attached.
20. Proposed Resolution “Budget Amendment – Department Of Social Services.” Backup Attached.
21. Proposed Resolution “Authorization To Pay Claims – Highway Department.”
22. Proposed Resolution “Authorization To Pay Claims.”

TREASURER’S REPORT.

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October 16, 2013

RESOLUTION NO.

AWARDING FOOD AND SUPPLIES BIDS –
GREENE COUNTY DEPARTMENT OF HUMAN SERVICES
(DEPARTMENT FOR THE AGING) AND SHERIFF’S DEPARTMENT

Legislator offered the following resolution
and moved its adoption:

WHEREAS, the Director of the Greene County Department of Human Services did advertise for bids for food and supplies for the Greene County Department for the Aging and the Greene County Sheriff’s Department in the official newspaper of Greene County, the Catskill Daily Mail on Tuesday, August 27th, 2013; and

WHEREAS, said bids were received and opened publicly on Tuesday, September 17th, 2013;

NOW, THEREFORE, BE IT RESOLVED, that the bids be awarded to the lowest and most qualified vendors for the period October 1st, 2013 through December 31st, 2013:

- Ginsberg’s Inc.
- Perkins-Mt. Ellis
- Calico Industries
- Leeds Wholesale
- Central Poly Corp.
- WB Mason
- Quandts Foodservice

Seconded by Legislator

Ayes	Noes	Absent	CARRIED.
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Approved by County Services Comm.:
Approved by Finance Comm.:

October 16, 2013

RESOLUTION NO.

AUTHORIZING OUT OF STATE TRAVEL
GREENE COUNTY ECONOMIC DEVELOPMENT
TOURISM & PLANNING DEPARTMENT
NANCY PETRAMALE

Legislator _____ offered the following resolution and moved its adoption:

BE IT RESOLVED, that Nancy Petramale, Sr. Tourism, Sales & Marketing Coordinator, from the Greene County Economic Development, Tourism & Planning Department be authorized to travel to Atlantic City, New Jersey November 18th through November 19th, 2013 to attend the Motorcoach Trade Show; and

BE IT FURTHER RESOLVED, that the cost of this trip will be paid from the Greene County Economic Development, Tourism & Planning Department's travel budget.

Seconded by Legislator _____

Ayes Noes Absent CARRIED.

Approved by Ec. Dev. & Tourism Comm.:

Approved by Finance Comm.:

TRAVEL/CONFERENCE REQUEST AND REIMBURSEMENT FORM

TODAY'S DATE: September 20, 2013

REQUEST FROM: Warren Hart, Economic Development, Tourism & Planning

NAME(S) OF PERSON(S) Nancy Petramale

ATTENDING CONFERENCE: Greater NJ Motorcoach Group Leader Marketplace

DATE(S) AND TIME(S) OF CONFERENCE: November 18-19, 2013

PLACE OF CONFERENCE: Atlantic City, NJ

TOPIC OF CONFERENCE: Motorcoach Trade Show

REGISTRATION FEE: \$445 but paid in 2012 (had to cancel last year)

HOTEL/MOTEL ACCOMMODATION FEE REQUESTED: YES

HOTEL/MOTEL ESTIMATED COST: \$89.00

TRAVEL EXPENSE REQUESTED: YES NO

PERSONAL CAR MILEAGE, PARKING & TOLLS ONLY

COUNTY CAR (if available) TOLLS (If applicable)

AIR FARE ESTIMATED COST ROUND TRIP:

TRAIN/BUS ESTIMATED COST ROUND TRIP: Provided Free

MEAL EXPENSE REQUESTED: YES NO

CONTINUING EDUCATION CREDIT: YES NO

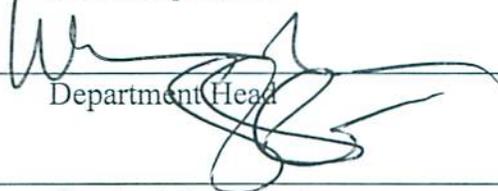
ADDITIONAL INFORMATION: 1.5 OT Hours

APPROVED _____ NOT APPROVED _____

APPROVED NOT APPROVED _____

APPROVED _____ NOT APPROVED _____

Direct Supervisor



Department Head

County Administrator

Out of State 7

Received
OCT 08 2013
Clerk of Legislature

Reimbursements are to be claimed on a monthly basis using this form and a voucher. Please list all reimbursable expenses, including meal costs, the cost of tolls and parking expenses, related meeting expenses, and personal automobile reimbursement. Both forms must be clearly itemized, approved by the Department Head, accompanied by actual receipts and are subject to audit by the Deputy Budget Officer before payment can be made. **All requests for travel reimbursements are required to be submitted within sixty (60) days after the expense is incurred, pursuant to IRS Rule 1.62-2(c)(5).**

OUT OF STATE TRAVEL/CONFERENCE REQUIRES A RESOLUTION BY THE LEGISLATURE. PLEASE BE SURE TO REQUEST THIS IN A TIMELY MANNER.

Finance
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October 16, 2013

RESOLUTION NO.

ESTABLISHING EQUALIZATION RATES

Legislator offered the following resolution
and moved its adoption:

WHEREAS, Chapter 36, Laws of 1980, amends Sec. 804 of the Real Property Tax Law and provides that the Clerk of the County Legislature send written notice to each town advising of the adopted equalization rate for said town on a form provided by the State Board of Equalization And Assessment; and

WHEREAS, Section 816 of the Real Property Tax Law is also amended to provide that each town shall have 30 days from the date on which such notice was given to file a complaint with the State Board of Equalization And Assessment for review of such County Equalization Rates;

BE IT RESOLVED, that the following rates of equalization for the various towns of Greene County be and hereby are adopted subject to the provision of Sec. 804 and 816 of the Real Property Tax Law as amended in March, 1980:

Ashland -----	65.00
Athens -----	100.00
Cairo -----	71.00
Catskill -----	58.80
Coxsackie -----	74.00
Durham -----	70.00
Greenville -----	79.50
Halcott -----	100.00
Hunter -----	61.00
Jewett -----	100.00
Lexington -----	100.00
New Baltimore -----	74.00
Prattsville -----	100.00
Windham -----	100.00

Seconded by Legislator

Ayes Noes Absent CARRIED.

Approved by Gov. Ops. Comm.:
Approved by Finance Comm.:

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October 16, 2013

RESOLUTION NO.

RESOLUTION AUTHORIZING CONTRACT FOR SALE
AND SALE OF PARCEL IDENTIFIED AS
TAX MAP NUMBER 166.20-2-22, TOWN OF HUNTER

Legislator offered the following resolution
and moved its adoption:

WHEREAS, Pursuant to Resolution No. 422 of 1997 and Resolution No. 42 of 1995, a public auction was held on October 25, 2012 in connection with the sale of all County Owned In Rem Properties, acquired by the County through Tax Foreclosure as evidenced by various deeds recorded at the Greene County Clerk's Office; and

WHEREAS, the high bid for the parcel 166.20-2-22 was rejected by this Legislature; and

WHEREAS, the County has received additional bids for said parcel since the prior bid was rejected; and

WHEREAS, the high bid received is \$276,000.00 in addition to 2013 school taxes to be paid in full at closing;

NOW, THEREFORE, BE IT RESOLVED, that The Hunter Foundation bid of \$276,000.00 plus 2013 school taxes for the purchase of the parcel identified as tax map number 166.20-2-22, the Town of Hunter is hereby approved by this County Legislature; and be it further

RESOLVED, that the Greene County Attorney is hereby authorized to prepare a contract of sale between The Hunter Foundation as purchaser and the County of Greene as seller for parcel identified as tax map number 166.20-2-22, Town of Hunter for a purchase price of \$276,000.00 plus 2013/14 school taxes; and be it further

RESOLVED, that the Greene County Legislature Chairman or his duly authorized representative is authorized to execute said contract for sale of the parcel identified as tax map number 166.20-2-22, Town of Hunter; and be it further

RESOLVED, that upon full execution of said contract and all terms of contract being complied with, the Greene County Legislature Chairman or his duly authorized representative is authorized to execute a quit claim deed, in a form approved by the County Attorney, conveying the property to The Hunter Foundation.

Seconded by Legislator

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Resolution No.

Ayes Noes Absent

CARRIED.

Approved by Finance Comm.:

October 16, 2013

RESOLUTION NO.

AUTHORIZING AGREEMENT AND APPROPRIATING FUNDS
GREENE COUNTY EMERGENCY SERVICES
RACES

Legislator offered the following resolution and moved its adoption:

WHEREAS, the Greene County Legislature has determined the need to replace the RACES antenna on High Hill: and

WHEREAS, there is funding reserved for the purpose of purchasing Ham Radio equipment in the amount of \$9,500.00; and

WHEREAS, there is a need to use \$4,227.00 of this funding to replace the antenna;

NOW THEREFORE, BE IT RESOLVED, that the Chairman of the Greene County Legislature be authorized to execute an agreement subject to approval as to form by the County Attorney between Greene County and Barry Leet to install this antenna for a cost of \$850.00; and be it further

RESOLVED, that the Greene County Treasurer be authorized to transfer \$4,227.00 from A 899 1620 Capital Reserve Fund to Emergency Service Equipment A 3410 2000.

Seconded by Legislator

Ayes Noes Absent CARRIED.

Approved by Finance Comm.:

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RESOLUTION NO.

AUTHORIZING DESIGN OF INTERSECTION IMPROVEMENTS AT STATE ROUTES 9W AND 81 IN THE TOWN OF COXSACKIE, GREENE COUNTY ON THE STATE HIGHWAY SYSTEM, THE PERFORMANCE AND FUNDING IN THE FIRST INSTANCE 100% OF THE COSTS OF DESIGN AND CONSTRUCTION OR RECONSTRUCTION THEREOF, TO BE REIMBURSED BY THE STATE AND APPROPRIATING FUNDS THEREFORE

Legislator offered the following resolution and moved its adoption:

WHEREAS, the State of New York has requested Greene County to incorporate improvements (the "State Reverse Betterment") to State Routes 9W/81 Intersection Improvements in the County of Greene;

NOW, THEREFORE, the County Legislature, duly convened does hereby

RESOLVE, that the County Legislature hereby approves such project inclusive of the State Betterment (collectively the "Project"); and it is hereby further

RESOLVED, that the County Legislature hereby authorizes the County of Greene pay in the first instance 100% of the costs of the Project or portions thereof; and it is further

RESOLVED, that the sum of \$350,000.00 (Three hundred fifty thousand dollars and no cents) [\$280,000.00 for Preliminary Engineering Phases I-VI; \$20,000.00 for Right of Way Incidentals and \$50,000.00 for Construction Inspection] had been already appropriated and made available to cover the costs of participation in the above phases of the Project; and it is further

RESOLVED, that the additional sum of \$81,000.00 is hereby appropriated from Capital Project #67 9W/81 Intersection Improvement and made available to cover the costs of participation in the Construction phase of the Project to cover the cost of Utilities; and it is further

RESOLVED, that the County Highway Superintendent of Greene County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests on behalf of Greene County with NYSDOT in connection with the implementation of the Project, and reimbursement of the approved costs associated with the State betterment; and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

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RESOLUTION NO.

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE

Legislator offered the following resolution and moved its adoption:

WHEREAS, a Project for the Intersection Improvements on State Route 9W and 81, County of Greene, P.I.N. 1039.52 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Greene desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Construction and Construction Inspection.

NOW, THEREFORE, the Greene County Legislature duly convened does hereby

RESOLVE, that the County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED, that the County Legislature hereby authorizes the County of Greene to pay in the first instance 100% of the federal and non-federal share of the cost of Construction and Construction Inspection for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$1,851,375 (One Million Eight Hundred Fifty One Thousand Three Hundred Seventy Five dollars and no cents) is hereby appropriated from Capital Project #67 9W/81 Intersection Improvement and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the County Legislature of the County of Greene shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

RESOLVED, that the Greene County Highway Superintendent be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid on behalf of the County of Greene with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and

October 16, 2013

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RESOLUTION NO.

A RESOLUTION AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE

Legislator offered the following resolution and moved its adoption:

WHEREAS, a Project BRIDGE PRESERVATION BUNDLED PROJECT – GREENE COUNTY, P.I.N. 1756.47 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Greene desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design and ROW Incidentals;

NOW, THEREFORE, the Greene County Legislature, duly convened, does hereby

RESOLVE, that the Greene County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Greene County Legislature hereby authorizes the County of Greene to pay in the first instance 100% of the federal and non-federal share of the cost of Design and ROW Incidentals work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$270,000.00 has already been appropriated and made available to cover the cost of participation in the above phases of the Project; and it is further

RESOLVED, that the additional sum of \$105,810.00 is hereby appropriated and made available to cover the cost of participation in the Design and ROW Incidentals phases of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Legislature of the County of Greene shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof; and it is further

RESOLVED, that the total estimated cost of this project has increased to \$375,810.00; and be it further

RESOLVED, that the Greene County Treasurer be authorized to amend Project # 78 Bridge Preservation in the amount of \$105,810.00 by increasing the following accounts:

REVENUES:		
H78 0000 4591	Capital Project Federal	\$ 84,648.00
H78 0000 5031	Transfer from County Road	\$ 21,162.00

APPROPRIATIONS:		
H78 0000 5197	Project Expense	\$105,810.00;
and be it further		

RESOLVED, that the Greene County Treasurer be authorized to transfer \$21,162.00 from D 5112 2135 Project Advances to D 9950 9701; and be it further

RESOLVED, that the Highway Superintendent of the County of Greene be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Greene, with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.

Seconded by Legislator

Ayes Noes Absent CARRIED.

Approved by Public Works Comm.:

Approved by Finance Comm.:

STATE OF NEW YORK)
):
COUNTY OF GREENE)

I, the undersigned, Tammy L. Sciavillo, Acting Clerk of the Greene County Legislature

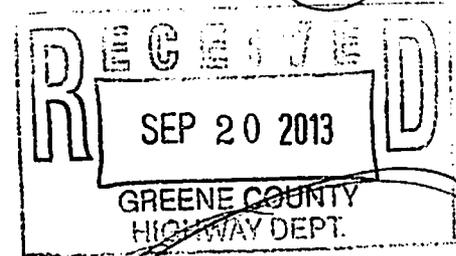
DO HEREBY CERTIFY that I have compared the above copy of a resolution adopted October 16th, 2013 with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of said Greene County Legislature this _____ day of _____, 2013.

Tammy L. Sciavillo
Acting Clerk
Greene County Legislature



STATE OF NEW YORK
 DEPARTMENT OF TRANSPORTATION - REGION ONE
 50 WOLF ROAD - SUITE 1S50
 ALBANY, NEW YORK 12232
 www.nysdot.gov



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*cc: M.J. - Okay
 9/24/13 to do ROW?
 Thanks,
 Linda*

JOAN McDONALD
 COMMISSIONER

SAM ZHOU
 ACTING REGIONAL DIRECTOR

September 13, 2013

Gary R. Harvey, Superintendent
 Greene County Highway Department
 240 West Main Street
 P.O. Box 485
 Catskill, NY 12414

RE: **D033945** PIN 1756.47.121, .221
**BRIDGE PRESERVATION BUNDLED
 PROJECT - GREENE COUNTY
 SUPPLEMENTAL AGREEMENT # 1**

Dear Mr. Harvey:

Enclosed is the proposed Supplemental Agreement and resolution required for enactment by the County Board of Supervisors in order to add funding for ROW incidentals and increase funding for the Design phase of the subject project.

The Office of Taxpayers Accountability and State Operations Office have mandated a new payment process for all Federal Aid/State Aid Projects. All payments will only be made by Electronic Payment (EFT - Electronic Funds Transfer). This will require you to register with the State Comptroller (OSC) Treasury epay Office. You may contact them by Internet at www.osc.state.ny.us/epay/index.htm, by e-mail at epunit@osc.state.ny.us, or by telephone at 518-474-4032.

You must establish an EFT account prior to requesting reimbursement for any Federal Aid/State Aid Project.

Instructions

- (A) We have provided you with a single copy of the standardized Federal Local Agreement language, relevant Schedule "A", and Schedule "B". Please keep these document for your records.

(B) We have provided you with a single copy of a draft resolution. The County should complete, enact and certify the resolution. You may redraft your own resolutions, but they must contain all the necessary clauses of the enclosed version. *Please do not change the wording of the resolution in any way without checking with this office first. Remember the resolution must identify the source of the funding appropriation.* Please return 3 (three) originals with the required certificates. Also, as with the agreement, please keep an additional copy for your records as you will not get a copy of the resolution returned to you.

Instructions (cont'd)

(C) We have provided you with 5 (five) copies of the necessary signature pages. Please return all 5 (five) copies to this office with the above resolutions. You will get a single original of this page returned to you once the contract is executed by the necessary State officials.

If you have any questions concerning the procedures, please call me (518) 485-7734 or Ann Sutkin (518) 485-0101.

Sincerely,



Karen I. Hulihan, P.E.
Regional Local Project Liaison
Program Development and Management
Region One

KIH:hlr
Enclosure

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**SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements
 NYSDOT State-Local Agreement - Schedule A for PIN 1756.47**

OSC Municipal Contract #: D033945	Contract Start Date: 6/21/2013 _(mm/dd/yyyy)	Contract End Date: 12/31/2019 _(mm/dd/yyyy) <input type="checkbox"/> Check, if date changed from the last Schedule A
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Purpose: Original Standard Agreement Supplemental Schedule A No. 1

Agreement Type: Locally Administered Municipality/Sponsor (Contract Payee): County of Greene
 Other Municipality/Sponsor (if applicable): _____

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share

Authorized Project Phase(s) to which this Schedule applies: PE/Design ROW Incidentals
 ROW Acquisition Construction/CI/CS

Work Type: BR REHAB **County (If different from Municipality):** _____

Project Description (Check, if changed from last Schedule A): BIN 3303100, 3302880, 3363560- BRIDGE PRESERVATION
Additional Project Description (if required): BUNDLED PROJ-TOWN OF DURHAM,WINDHAM & CATSKILL,GREENE,
 Marchiselli Eligible Yes No

Marchiselli Allocations Approved FOR ALL PHASES *To compute Total Costs in the last row and column, right click in each field and select "Update Field."*

<i>Check box to indicate change from last Schedule A</i>	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$	\$	\$0.00	\$ 0.00
<input type="checkbox"/>	Current SFY	\$0.00	\$0.00	\$0.00	\$ 0.00
Authorized Allocations to Date		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in the last row, right click in each field and select "Update Field."*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
..	Current		\$	\$	\$	\$	\$0.00
	Old		\$	\$	\$	\$	\$
..	Current		\$	\$	\$	\$	\$0.00
	Old		\$	\$	\$	\$	\$
..	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
..	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
..	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
..	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
TOTAL CURRENT COSTS:			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1756.47.121	Current	STP	\$348,914.00	\$279,131.20	\$	\$69,782.80
	Old	STP	\$270,000.00	\$216,000.00	\$	\$54,000.00
1756.47.221	Current	STP	\$26,896.00	\$21,516.80	\$	\$5,379.20
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
TOTAL CURRENT COSTS:			\$375,810.00	\$300,648.00	\$ 0.00	\$75,162.00

C. Total Local Deposit(s) Required for State Administered Projects: \$0.00

D. Total Project Costs To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$300,648.00	\$	\$0.00	\$75,162.00	\$375,810.00

E. Point of Contact for Questions Regarding this Schedule A (Must be completed) Name: Ann Sutkin
Phone No: 518-485-0101

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

October 16, 2013

RESOLUTION NO.

PETTY CASH
GREENE COUNTY DEPARTMENT OF
ECONOMIC DEVELOPMENT,
TOURISM & PLANNING

Legislator _____ offered the following resolution and moved its adoption:

WHEREAS, the Greene County Department of Economic Development, Tourism & Planning has determined a need for an increase in petty cash in the amount of \$125.00 to be used for travel outside of the County;

NOW, THEREFORE, BE IT RESOLVED, that the Greene County Treasurer be authorized to increase Greene County Department of Economic Development, Tourism & Planning account A 210 8020 to \$250.00.

Seconded by Legislator _____

Ayes Noes Absent CARRIED.

Approved by Ec. Dev. & Tourism Comm.:

Approved by Finance Comm.:

Memo

Date: 10/8/2013
To: Mary Jo, Legislature Office *W.H.*
From: Warren Hart, Director Ec Dev, Tour & Planning
Re: Petty Cash

Please increase the petty cash line for 8020 from \$125 to \$250. This increase is related to the fact that when the Jeep is used for travel outside of the County gas needs to be purchased and this creates a large burden on the employee. Attached is the latest resolution for Petty Cash #109-19 dates 3/18/09.

Thank You

17 J. Hill

October 16, 2013

RESOLUTION NO.

BUDGET AMENDMENT
GREENE COUNTY BUILDINGS & GROUNDS
CAPITAL IMPROVEMENT FUND

Legislator offered the following resolution and moved its adoption:

WHEREAS, Greene County adopted Capital Improvement Funds for Greene County Buildings and Grounds in the 2013 Budget in the amount of \$42,015.00; and

WHEREAS, Greene County purchased a 2013 Ford F250 XL Super Cab in the amount \$28,721.00 and a 2013 Ford F350 with a plow in the amount of \$40,260.00 to replace a 2004 Ford F550 dump truck with plow sold to Greene County Highway for \$14,500.00; and

WHEREAS, the 2013 Greene County Budget for Buildings and Grounds Capital Improvement Fund is short \$2,466.00;

BE IT RESOLVED, that the Greene County Treasurer be authorized to transfer \$2,466 from Buildings & Grounds Capital Improvement Reserve A 899 1620 to Buildings & Grounds Capital Improvement A 1680 2600.

Seconded by Legislator

Ayes Noes Absent CARRIED.

Approved by Public Works Comm.:

Approved by Finance Comm.:

Finance
18

October 16, 2013

RESOLUTION NO.
BUDGET AMENDMENT
GREENE COUNTY DEPARTMENT OF
EMERGENCY SERVICES
LEPC TRAINING

Legislature offered the following resolution and moved its adoption:

WHEREAS, Greene County Emergency Services has a reserve fund with a balance in excess of \$18,000.00 to be used for LEPC training; and

WHEREAS, the county has held two trainings and provided supplies for these trainings;

BE IT RESOLVED, that the Greene County Treasurer be authorized to transfer \$503.00 from reserve A 889 3640 LEPC to Emergency Services A 3410 4021 to cover this expense.

Seconded by Legislator

Ayes Noes Absent CARRIED.

Approved by Finance Comm.:

RESOLUTION NO.
BUDGET AMENDMENT
GREENE COUNTY FAMILY PLANNING

Legislator offered the following resolution and moved its adoption:

WHEREAS, New York State Department of Health provides an annual cost of living adjustment for programs for programs outlined in the statute; and

WHEREAS, this COLA is an additional \$3,398.00 to be appropriated to the funding provided to Greene County; and

WHEREAS, Greene County Family Planning has also been awarded additional one-time in the form of Legislative Add-on funds in the amount of \$2,751.00 for the support of one-time costs and activities that will enhance program operation and or service delivery; and

WHEREAS, additional medicals supplies are now being reimbursed by insurance companies there is a need to appropriate funding in the amount of \$11,000.00: and

WHEREAS, Greene County Family Planning has also been selected to participate in a pilot program in use of ParaGard as emergency contraception in the amount of \$12,500.00:

BE IT RESOLVED, that the Greene County Treasurer be authorized to amend the Greene County Family Planning budget by:

INCREASE REVENUE:

A 4035 3435	Family Planning Grant	\$ 6,149.00
A 4035 1615	Family Planning Fees	\$23,500.00

INCREASE APPROPRIATION:

A 4035 4500	Family Planning Grant	\$ 6,149.00
A 4035 4580	FP & Reproductive Health	\$12,500.00
A 4035 4078	FP Medical Expense	\$11,000.00

Seconded by Legislator

Ayes Noes Absent CARRIED.

Approved by Finance Comm.:



19

Greene County Public Health Nursing Service
411 Main Street, 3rd Floor, Suite 300
Catskill, New York 12414
Phone# 719-3600 Fax# 719-3782

MEMORANDUM

TO: Mary Jo Jaeger, Deputy Budget Officer
FROM: Tanya Skinner 
DATE: 09/18/13
RE: Family Planning Grant and Budget Amendment

Please process the following appropriation for the Family Planning Grant award, additional funding and amendment.

Breakdown as follows:

Grant and Additional Funding:

4035.1000 - \$72,000

4035.4500 - \$96,149 (increase by \$6,149 as \$90,000 initially allocated in the 2013 Budget)

Budget Amendment:

4035.1615 - \$11,000

4035.4078 - \$11,000 (additional medical supplies to be reimbursed by insurance companies)

Please let me know if there are any questions. Thank you.

tls

COPY

NEW YORK
State Department of
HEALTH

November 14, 2012

State Office
Executive Deputy Commissioner

November 14, 2012

Ms. Laura Churchill
NP/Program Administrator
Greene County Family Planning
Greene County Office Building
411 Main St 3rd Fl
Catskill, New York 12414

Re: C-027023
2013 Family Planning Contract Renewal

Dear Ms. Churchill:

This is to inform you of the Department's intent to provide continued funding to support your Comprehensive Family Planning and Reproductive Health services for the contract period January 1 - December 31, 2013. Your total award for this period will be \$166,083 consisting of funding for the following:

Family Planning Services Budget

(Corresponding standardized and detailed work plan components are noted in parenthesis.)

Family Planning Services Base Award (A1, A2)	\$163,332
<u>Legislative Add-on Award (LAO)</u>	<u>\$2,751</u>
Total 2013 Award Amount	\$166,083

Additional one-time funding is being provided in the form of Legislative Add-On funds in the amount of \$2,751 for use on appropriate expenditures in the first quarter of your contract, January-March 31, 2013. This award is for the support of one-time costs and activities that will enhance program operations and/or service delivery. Examples of acceptable use of the funds include support for: medical/clinical supplies, program supplies; outreach and education materials; program and exam room equipment; staff development activities; electronic health record implementation; social marketing campaigns, etc. Final allocations remain contingent upon budget appropriations and approval of your work plan and budget.

The required 2013 administrative forms, budget forms, and corresponding standardized and detailed work plan forms are enclosed. For each award noted above return the corresponding standardized work plan with contract signature pages and summary budget by the due date indicated. This standardized work plan will be utilized to facilitate the contracting process. Complete the detailed work plan for each award as noted above. The detailed work plan will amend the standardized work plan once it is approved.

NEW YORK
state department of
HEALTH

Nrav R. Shah, M.D., M.P.H.
Commissioner

Sue Kelly
Executive Deputy Commissioner

January 2, 2013

Re: Cost of Living Adjustment (COLA) payments for 2012-2013
Contract #: C-027023
Initiative: Family Planning Program
COLA Award: \$13,099.00

Dear Greene County Family Planning:

Chapter 57, Laws of 2006 provide for the Commissioner of Health to establish an annual cost of living adjustment (COLA) for programs outlined in the statute. Pursuant to Part H of Chapter 56 of the Laws of 2012, the 2012-13 COLA appropriation will be distributed to eligible payees at the prior year rate of 8.02%.

Included on the BSROE is a certification which must be completed and signed. This certification states that these funds have been used for expenditures associated with the recruitment and retention of staff and/or other critical non-personal service costs. Also attached is a one-page information sheet on the COLA for 2012-2013.

Please complete and submit by April 1, 2013 the following items:

- Voucher form AC3253-S which is titled "CLAIM OF PAYMENT" (link included below) http://osc.state.ny.us/agencies/forms/ac3253s_1.pdf A hard copy of this form is also attached.
- BSROE which contains the required certification that must also be signed.

These items should be submitted to:

Kimberley Seward
New York State Department of Health
Bureau of Maternal and Child Health, Administration Unit
Empire State Plaza
Corning Tower, Room 878
Albany, NY 12237

Sincerely,

Kimberley Seward
Health Program Administrator
BMCH Admin Unit

Attachments:
Information sheet on 2012-2013 COLA
Budget Statement and Report of Expenditures (BSROE)
AC3253-S Claim for Payment form



(19)
Greene County Family Planning
411 Main Street 3rd Fl.
Catskill, New York 12414
Phone# 719-3580 Fax# 719-3797

Laura Churchill, MS, FNP
Program Administrator

Carol Stevens
County Attorney

RECEIVED

SEP 24 2013

GREENE COUNTY
ATTORNEY GENERAL'S OFFICE

Dear Carol,

I am enclosing a grant award letter from The National Family Planning & Reproductive Health Association outlining the obligations of participation in the pilot project using Paragard IUD's for emergency contraception. Can you please review it and let me know if you have any concerns.

4580

Thank for your time.

Sincerely,

Laura Churchill MS FNP
Program Administrator

APPROVED AS TO FORM

SEP 24 2013

CAROL D. STEVENS
GREENE COUNTY ATTORNEY

19

Greene County Family Planning

SEP 13 2013

RECEIVED

National
Family Planning
& Reproductive Health Association

September 19, 2013
Ms. Laura Churchill
Greene County Family Planning
411 Main Street, 3rd Floor
Catskill, NY 12414

Dear Ms. Churchill:

I am pleased to inform you that Greene County Family Planning has been selected to pilot the use of ParaGard as emergency contraception (EC) as described in your August 2013 application to the National Family Planning & Reproductive Health Association (NFPRHA). A grant award of \$12,500 will be provided by NFPRHA to support your project activities.

One installment of \$12,500 will be sent upon receipt of this signed grant agreement. If you are unable to comply with any of the project deadlines or obligations, please communicate your concerns to NFPRHA and our staff will determine the best course of action.

The obligations of participation are as follows:

- The grantee agrees to execute the plan described in their application for this grant.
- The pilot project must be conducted between October 1, 2013, and July 17, 2014.
- The grantee must begin offering ParaGard to all EC-seeking patients by November 18, 2013; the data collection period ends on April 14, 2014.
- A preliminary report with quantitative data is due to NFPRHA on April 22, 2014. This report should help grantees prepare their presentation at the NFPRHA National Conference. Please include the number of patients who sought EC during the data collection period, the number who elected to receive ParaGard as EC, and baseline data from the prior six months. Include the number of patients receiving ParaGard as EC who had the device removed during the project. Also include which day of the week had the most clients seeking EC and receiving ParaGard as EC.
- The lead project staff person, or appropriate replacement, is required to attend the 2013 NFPRHA National Conference in Alexandria, VA, from April 27-30, 2014, and participate in a presentation or panel discussion about the project.
- A final written report will be required by May 30, 2014, and must include a narrative account of what was accomplished as well as any quantitative and qualitative data and analysis gathered to demonstrate achievement of or progress toward the objectives and effectiveness of the proposed activities. A final expenditure report is also required.

- The lead project staff person, or appropriate replacement, is required to participate in a Service Delivery Call with NFPRHA members to present the results of the pilot project on July 17, 2014.

The grant is made subject to the following conditions:

- The funds provided by NFPRHA may be spent only for the approved purposes. NFPRHA has the right to terminate the grant, modify or withhold any payment otherwise due under the grant, or require repayment of any expended or unexpended grant funds, if: (a) grant funds have been used for purposes other than those described above; or (b) your organization has failed to comply with any of the terms of the grant, listed above. NFPRHA reserves the right to exercise oversight, in whatever manner it believes is suitable, with respect to your use of these funds.
- You will not, on behalf of NFPRHA or with the use of the funds provided by NFPRHA, intervene in any election or support of or oppose any political party or candidate for public office.
- You will not, on behalf of NFPRHA or with the use of the funds provided by NFPRHA, engage in any activity that constitutes influencing legislation under sections 501 or 4911 of the Internal Revenue Code.

Please signify your agreement to the above terms of the grant by the signature below of the officer or officers who are, under your bylaws and the laws governing your organization, authorized to execute contracts on its behalf. Please return the executed original of this letter to NFPRHA, and keep a copy for your files.

Congratulations and we look forward to working with you!

Sincerely,



Clare Coleman
President & CEO

Agreed to and accepted on behalf of Greene County Family Planning, this ____ day of _____, 2013.

By: _____ (signature)

Name: _____ (print)

Title: _____

APPROVED AS TO FORM

SEP 24 2013

CAROL D. STEVENS
GREENE COUNTY ATTORNEY

(20) Jir

October 16, 2013

RESOLUTION NO.
BUDGET AMENDMENT
DEPARTMENT OF SOCIAL SERVICES

Legislator offered the following resolution and moved its adoption:

WHEREAS, New York State Information Technology has informed Greene County that support of the current Windows XP will expire; and

WHEREAS, to remain compatible with the state network Greene County will need to upgrade to Windows 7;

BE IT RESOLVED, that the Greene County Treasurer be authorized to make the following budget amendment:

DECREASE APPROPRIATION:

A 6010 1000 DSS Personal Service \$17,960.00

INCREASE APPROPRIATION:

A 6010 2200 DSS Computer Equipment \$17,960.00

Seconded by Legislator

Ayes Noes Absent CARRIED.

Approved by County Services Comm.:

Approved by Finance Comm.:



20

September 17, 2013

**Greene County
Social Services**

411 Main Street, Suite 238
Catskill, New York 12414

Kira Pospesel
Commissioner

Leonard Wahl
Deputy Commissioner

Mr. Shaun Groden
County Administrator
Greene County Legislature
411 Main Street
Catskill, New York 12414

SEP 17 2013

Dear Mr. Groden:

New York State Information Technology has informed us of the timeline to end support of Windows XP which will occur in April 2014. In order to remain compatible with the state network, we will need to upgrade 40 computer systems to Windows 7. At the current NY State Office of General Services aggregate price of \$449 per computer, the total cost will be \$17,960.00. This situation was not made clear to us prior to our 2014 budget request, and therefore was not included in our submittal.

A recent analysis of our operations to date indicates that we should end the current fiscal year under budget, and that we have excess appropriations available in other accounts to transfer to our equipment line in order to purchase the new systems in 2013.

We are therefore respectfully requesting the following transfer of funds:

From	To	Amount
6010.1000 Person Services	6010.2200 Computer Equipment	\$17,960.00

Very truly yours,

Kira Pospesel
Commissioner

cc: Charles Martinez
Peter Markou
Lawrence Gardner



October 16, 2013

21

RESOLUTION NO.

AUTHORIZATION TO PAY CLAIMS - HIGHWAY DEPARTMENT

Legislator offered the following resolution and moved its adoption:

WHEREAS, the Finance Committee has examined claims against the County of Greene Highway Department amounting to \$ 1,170,182.09 and has recommended that the same be allowed for the amounts shown;

BE IT RESOLVED, that the following claims in the several accounts of the Greene County Highway Department be paid as allowed by the Greene County Treasurer from monies set up in the 2013 Budget of this County or as otherwise provided in the sum of:

County Road Fund:	\$	124,617.08
County Machinery Fund Pre-Audit:	\$	67,598.19
County Machinery Fund:	\$	37,312.32
Jefferson Streetscape Project H65:	\$	100.00
9W/SR81 Intersection Project H67:	\$	249,732.45
Spruceton Road/West Kill Project H68:	\$	2,322.80
Mtn House road/Spruce Creek Proj H69:	\$	514,743.92
Lake Mills Rd over Catskill Proj. H72:	\$	21,997.65
FEMA Project H74:	\$	7,788.64
CR17 Over Bataviakill Project H76:	\$	10,741.98
Co Route 6/West Kill Project H77:	\$	22,707.87
CR47/Kaaterskill Creek Project H79:	\$	110,519.19
 TOTAL	\$	 \$1,170,182.09

and that a detailed list of all vendor payments are on file in the Office of the Clerk of the Greene County Legislature.

Seconded by Legislator

Ayes Noes Absent CARRIED.

Approved by Finance Committee:

finance
22

October 16, 2013

RESOLUTION NO.

AUTHORIZATION TO PAY CLAIMS

Legislator offered the following resolution and moved its adoption:

WHEREAS, the Finance Committee has examined claims against the County of Greene amounting to \$ 1,406,712.47 and has recommended that the same be allowed for the amounts shown;

BE IT RESOLVED, that all claims be paid as allowed by the Greene County Treasurer from monies set up in the 2013 Budget of this County or as otherwise provided in the sum of:

General Pre-Audit:	\$	88,147.09
General Audit:	\$	1,198,569.12
CDBG CD8668.4:	\$	6,031.02
CDBG CD8686.4:	\$	19,932.32
Workers' Comp Benefits S1720.4000:	\$	94,032.92

TOTAL \$ 1,406,712.47

and that a detailed list of all vendor payments are on file in the Office of the Clerk of the Greene County Legislature.

Seconded by Legislator

Ayes Noes Absent CARRIED.

Approved by Finance Committee: