

# ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE MEETING

## AGENDA

October 15, 2013

Committee Chairperson Lewis called the meeting to order at \_\_\_\_\_ p.m.

Economic Development And Tourism Committee Members: Chairperson Lewis, Legislators Handel, Overbaugh, Hitchcock, Gardner, H. Lennon and Seeley.

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**AGENDA ITEMS:**

1. Proposed Resolution “Authorizing The Commencement Of Legal Action Against Cameo’s Restaurant, Jessica Lackie And The Estate Of Joshua A. Lackie.”
2. Proposed Resolution “Authorizing Advertising For Bids – Travel Guide Department Of Economic Development, Tourism And Planning.”
3. Proposed Resolution “Authorizing Out Of State Travel – Greene County Economic Development, Tourism & Planning Department – Nancy Petramale.” Backup Attached.
4. Proposed Resolution “Reappointing Members – Greene County Tourism Advisory Committee.”
5. Proposed Resolution “Petty Cash – Greene County Department Of Economic Development, Tourism & Planning.”

**INFORMATIONAL ITEM:**

- A. Greene County Planning Board Meeting Notice For October 16<sup>th</sup>, 2013 Along With Minutes Of The September 18<sup>th</sup>, 2013 Meeting.
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Ec. Dvlp : Tourism  
(1)

October 16, 2013

RESOLUTION NO.

AUTHORIZING THE COMMENCEMENT OF LEGAL ACTION  
AGAINST CAMEO'S RESTAURANT, JESSICA LACKIE  
AND THE ESTATE OF JOSHUA A. LACKIE

Legislator offered the following resolution  
and moved its adoption:

WHEREAS, on October 9, 2008 the County of Greene gave a \$135,000.00  
Economic Development Loan to Joshua A. Lackie, d/b/a Cameo's Restaurant; and

WHEREAS, Joshua A. Lackie and Jessica Lackie personally guaranteed the  
repayment of this loan; and

WHEREAS, Joshua A. Lackie died a resident of Greene County on August 28<sup>th</sup>,  
2013; and

WHEREAS, the last monthly installment on this loan was paid on June 17,  
2013; and

WHEREAS, the office of the County Attorney has given notice of default to  
Jessica Lackie, widow of Joshua A. Lackie, and has requested payment of past due  
amounts in order to avoid legal action; and

WHEREAS, the Economic Development Committee has unanimously  
recommended that legal action be commenced against Cameo's Restaurant, Jessica  
Lackie and the Estate of Joshua A. Lackie to collect the sums unpaid; and

WHEREAS, the debtors have failed to bring this loan current; and

WHEREAS, pursuant to the loan documents, the County has elected to and  
hereby accelerates the debt and demands payment immediately of the principal  
balance of approximately \$100,464.59, together with interest and late fees; and

WHEREAS, pursuant to said loan agreement and personal guarantee, the  
County of Greene may commence a legal action against the said Cameo's  
Restaurant and Jessica Lackie for non-payment of said loan;

NOW, THEREFORE, BE IT RESOLVED, that the County Attorney is hereby  
authorized to commence appropriate legal action against the said Cameo's  
Restaurant and Jessica Lackie to recover the outstanding loan balance plus costs  
and fees.

Seconded by Legislator

Ayes            Noes            Absent                            CARRIED.

Approved by Economic Development And Tourism Comm.:  
Approved by Finance Comm.:

October 16, 2013

RESOLUTION NO.

AUTHORIZING ADVERTISING FOR BIDS – TRAVEL GUIDE  
DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM AND  
PLANNING

Legislator offered the following resolution  
and moved its adoption:

NOW, THEREFORE, BE IT RESOLVED, that the Clerk of the Greene County  
Legislature be authorized to advertise for bids for the printing of the 2014 Greene  
County Travel Guide.

Seconded by Legislator

Ayes                      Noes                      Absent                      CARRIED.

Approved by Economic Development & Tourism Committee:

October 16, 2013

RESOLUTION NO.

AUTHORIZING OUT OF STATE TRAVEL  
GREENE COUNTY ECONOMIC DEVELOPMENT  
TOURISM & PLANNING DEPARTMENT  
NANCY PETRAMALE

Legislator \_\_\_\_\_ offered the following resolution and moved its adoption:

BE IT RESOLVED, that Nancy Petramale, Sr. Tourism, Sales & Marketing Coordinator, from the Greene County Economic Development, Tourism & Planning Department be authorized to travel to Atlantic City, New Jersey November 18<sup>th</sup> through November 19<sup>th</sup>, 2013 to attend the Motorcoach Trade Show; and

BE IT FURTHER RESOLVED, that the cost of this trip will be paid from the Greene County Economic Development, Tourism & Planning Department's travel budget.

Seconded by Legislator \_\_\_\_\_

Ayes                      Noes                      Absent                      CARRIED.

Approved by Ec. Dev. & Tourism Comm.:

Approved by Finance Comm.:

# TRAVEL/CONFERENCE REQUEST AND REIMBURSEMENT FORM

TODAY'S DATE: September 20, 2013

REQUEST FROM: Warren Hart, Economic Development, Tourism & Planning

NAME(S) OF PERSON(S) Nancy Petramale

ATTENDING CONFERENCE: Greater NJ Motorcoach Group Leader Marketplace

DATE(S) AND TIME(S) OF CONFERENCE: November 18-19, 2013

PLACE OF CONFERENCE: Atlantic City, NJ

TOPIC OF CONFERENCE: Motorcoach Trade Show

REGISTRATION FEE: \$445 but paid in 2012 (had to cancel last year)

HOTEL/MOTEL ACCOMMODATION FEE REQUESTED: YES

HOTEL/MOTEL ESTIMATED COST: \$89.00

TRAVEL EXPENSE REQUESTED: YES  NO

PERSONAL CAR MILEAGE, PARKING & TOLLS ONLY

COUNTY CAR (if available)  TOLLS (If applicable)

AIR FARE  ESTIMATED COST ROUND TRIP:

TRAIN/BUS  ESTIMATED COST ROUND TRIP: Provided Free

MEAL EXPENSE REQUESTED: YES  NO

CONTINUING EDUCATION CREDIT: YES  NO

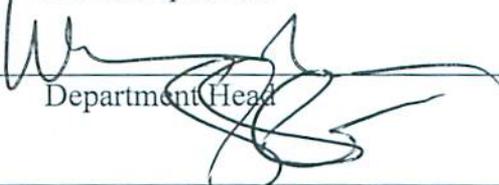
ADDITIONAL INFORMATION: 1.5 OT Hours

APPROVED \_\_\_\_\_ NOT APPROVED \_\_\_\_\_

APPROVED  NOT APPROVED \_\_\_\_\_

APPROVED  NOT APPROVED \_\_\_\_\_

\_\_\_\_\_  
Direct Supervisor

  
\_\_\_\_\_  
Department Head

\_\_\_\_\_  
County Administrator

Out of State <sup>3</sup>

Received  
OCT 08 2013  
Clerke Co. Legislature

Reimbursements are to be claimed on a monthly basis using this form and a voucher. Please list all reimbursable expenses, including meal costs, the cost of tolls and parking expenses, related meeting expenses, and personal automobile reimbursement. Both forms must be clearly itemized, approved by the Department Head, accompanied by actual receipts and are subject to audit by the Deputy Budget Officer before payment can be made. **All requests for travel reimbursements are required to be submitted within sixty (60) days after the expense is incurred, pursuant to IRS Rule 1.62-2(c)(5).**

***OUT OF STATE TRAVEL/CONFERENCE REQUIRES A RESOLUTION BY THE LEGISLATURE. PLEASE BE SURE TO REQUEST THIS IN A TIMELY MANNER.***

October 16, 2013

RESOLUTION NO.  
REAPPOINTING MEMBERS -  
GREENE COUNTY TOURISM ADVISORY COMMITTEE

Legislator offered the following resolution  
and moved its adoption:

WHEREAS, Resolution No. 270-12 adopted by the Greene County Legislature on August 15, 2012 established the Tourism Advisory Committee for the purpose to build industry support in the fulfillment of the County's Destination Marketing Program, with the primary tasks of providing important industry specific input on Advertising and Marketing; Advocacy, Communication and Education; and Economic Development projects; and

WHEREAS, said resolution also appointed individuals as members of the Greene County Tourism Advisory Committee, representing tourism businesses and tourism sectors as indicated for one year terms;

NOW, THEREFORE, BE IT RESOLVED, that the following individuals be reappointed to the Greene County Tourism Advisory Committee for one year terms which shall expire December 31, 2014:

<u>NAME:</u>	<u>TOURISM SECTOR:</u>
Brian Christman (Christman's Windham House)	Lodging – Resort
Kevin Smith (Sunny Hill Resort and Golf Course)	Lodging – Resort
Carol Schrieber (Baumann's Brookside)	Lodging – Resort
Bernadette Gavin (Gavin's Irish Country Inn)	Lodging – Resort
Suzanne Oldakowski (Bavarian Manor Country Inn and Restaurant)	Lodging – Inn/B&B
Chuck Tomajko (Fairlawn Inn)	Lodging – Inn/B&B
Peter Massmann (Blackhead Mountain Lodge and Country Club)	Golf
Russ Coloton (Hunter Mountain)	Ski

NAME:

Troy Ketchum  
(Windham Mountain)

Betsy Jacks  
(Thomas Cole National Historic Site)

TOURISM SECTOR:

Ski

Art-Culture-History

Seconded by Legislator

Ayes

Noes

Absent

CARRIED.

Approved by Economic Development & Tourism Comm.:

EDT  
(5)

October 16, 2013

RESOLUTION NO.

PETTY CASH  
GREENE COUNTY DEPARTMENT OF  
ECONOMIC DEVELOPMENT,  
TOURISM & PLANNING

Legislator \_\_\_\_\_ offered the following resolution and moved its adoption:

WHEREAS, the Greene County Department of Economic Development, Tourism & Planning has determined a need for an increase in petty cash in the amount of \$125.00 to be used for travel outside of the County;

NOW, THEREFORE, BE IT RESOLVED, that the Greene County Treasurer be authorized to increase Greene County Department of Economic Development, Tourism & Planning account A 210 8020 to \$250.00.

Seconded by Legislator \_\_\_\_\_

Ayes                      Noes                      Absent                      CARRIED.

Approved by Ec. Dev. & Tourism Comm.:

Approved by Finance Comm.:

# Memo

**Date:** 10/8/2013  
**To:** Mary Jo, Legislature Office *W.H.*  
**From:** Warren Hart, Director Ec Dev, Tour & Planning  
**Re:** Petty Cash

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Please increase the petty cash line for 8020 from \$125 to \$250. This increase is related to the fact that when the Jeep is used for travel outside of the County gas needs to be purchased and this creates a large burden on the employee. Attached is the latest resolution for Petty Cash #109-19 dates 3/18/09.

Thank You



**Greene County  
Economic Development,  
Tourism & Planning**

411 Main Street, Suite 419  
Catskill, New York 12414

**Warren Hart**  
Director



**GREENE  
BUSINESS**

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OCT 08 2013

Greene Co. Legislature

*Info Item  
A*

**REMINDER:** Due to our quorum requirements please call at least 24 hours prior to the meeting if you are unable to attend.

**GREENE COUNTY PLANNING BOARD**

**MEETING NOTICE**

October 16, 2013

Greene County Office Building, 411 Main Street, Catskill  
Room 427  
6:30 PM

**AGENDA**

1. Roll call
2. Approval of Minutes
3. Planning and Zoning Referrals
  - 13-24 Town of Jewett  
Re: Special Use Permit
  - 13-25 Town of Coxsackie  
Re: Zoning Amendment
  - 13-26 Town of Hunter  
Re: Site Plan
  - 13-27 Town of Hunter  
Re: Site Plan
4. Member Networking/Information Exchange
5. Correspondence
6. Other business
7. Adjournment

Please note the following procedures for attending meetings that begin after 5pm:

1. Please use the Water Street entrance to the building.
2. Please stop at the security desk and sign in, provide your name, date, time and room number for this meeting.
3. Please stop at the security desk to sign out when the meeting is adjourned.

Thank you for your cooperation.



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GREENE COUNTY PLANNING BOARD

Minutes of September 18, 2013 Meeting

**Greene County  
Economic Development,  
Tourism & Planning**

411 Main Street, Suite 419  
Catskill, New York 12414

**Warren Hart**  
Director

Attendance was taken at 6:30 PM. Members present and absent were:

Present:

Thomas Poelker, Windham  
Sarah Killourhy, Hunter T  
Mitchell Smith, Catskill V.  
Lee McGunnigle, Tannersville  
Elizabeth Hansen, Cairo  
Arnie Cavallaro, Greenville  
Anthony Paluch, Athens T  
Jonathan Harris, Hunter V  
Robert Hermance, Lexington  
John Cashin, New Baltimore  
Herman Reinhold, Athens V.  
Lawrence J. Connolly, Coxs. T  
Lawrence J. Connolly, Coxs. V.  
Jim Dymond, Prattsville

Absent:

Erik Allan, Ashland  
Eva Atwood, Catskill T



**GREENE  
BUSINESS**

Also in attendance was Ed Diamante of the Greene County Department of Economic Development, Tourism & Planning.

Chairman Connolly called the meeting to order at 6:30 PM.

On a motion by Mr. Dymond, seconded by Mr. Harris, and with all in favor, members approved the minutes of the August 21, 2013 meeting.

The Board considered the following planning and zoning referrals:

**13-18 Town of Cairo, Approve with Comments:** new zoning law. On a motion by Mr. Harris, seconded by Mr. Reinhold, and with all in favor (except Ms. Hansen, who abstained), members approved the referral with comments as follows:

1. These zoning regulations have been developed to reflect goals and objectives of the Town of Cairo Comprehensive Plan. The Town of Cairo is to be commended for its efforts to develop these zoning regulations.
2. Some comments:
  - Page 11: Section III. A Continuation of Existing Nonconforming Buildings and Uses: Should consider changing wording from "Any existing use" to "Any existing lawful use" and include criteria to determine



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that an existing use is being lawfully operated (Has a building permit been issued? Are there sale tax and/or business tax records?, license to operate?, etc.)

- Pages 16-22 Table 1. Schedule of Uses: Question: Why are restaurants, retail uses, small offices, and service businesses listed as special uses in the Main Street district? Why not list as permitted?
- On page 23 Section IV. E Other Uses Requiring Site Plan Approval: Note: It's generally not good form to have one law providing for provisions to another law. Better to amend the SPR law (Local Law #4) if the town desires to add uses to be subject to SPR (or at least cross reference the two). The Town might also consider incorporating the Site Plan Review law into the new law. Note also: the provision "include, but are not limited to" is unclear. Would be better to be specific on what the Town intends to review.
- Pages 26-28 Section V. B. Regulation of Lot Dimensions: Note: Minimum Lot sizes in MS Main Street district for commercial are much higher than many existing uses and likely too high for many uses that would be desired in this district.
- Page 34-35 Section VII. A. General Performance Standards: Says "All state and federal laws, rules, and regulations are to be met". Then says in Section VII. A. 9. that the ZBA "may issue variances to the above standards". Note: the Town cannot authorize the ZBA to vary state or federal law.
- Page 37 Section VII. G. Flood Plains refers to Local Law #3 of 1989. Is this the most current law?
- Page 38 Section VIII. A. 5.: The town should consider whether the dimensional requirements specified here could be problematic for many uses that might be desired in the Main Street Commercial District.
- Page 38 Section VIII. A. 7.: What portion of the forested area is the town requiring to be permanently maintained?
- Page 39 Section VIII. A. 8. Typo: "medicate waste" should be "medical waste"
- Page 39 Section VIII. B. a Agricultural Buffers: This is an odd requirement that basically says since you are locating near a farm operation you are required to screen yourself from it so you will not be bothered by it.
- Page 40 Section VIII. B. d: This belongs in the town's subdivision regulation (or at least should be cross referenced)
- Page 49 Section X Manufactured Home Parks: Why would the Town want to site Manufacture Home Parks in the Industrial district?



- Page 80 Section XV. F. 1. b. 4: Typo : "The home occupation shall not noise.." should be "The home occupation shall not create noise.."
- Page 80 Section XV. F. 2. b.: The density limitations for multifamily structures (including senior housing) could affect the availability and affordability of such housing in the town. The town should carefully consider these limitations and their effect of affordable housing.
- Page 81 Section XV. F. 2. d: Why would the residential units of a senior housing facility need to be "buffered" from recreation areas by "trees, hedges, dense plantings, earth berms, and other changes in grade"?
- Page 81 Section XV. F. 2. f. 1: Not clear what is required or why a "looped road system" would be needed for as senior facility with more than three units. . Not clear what is meant by "looped road system".
- Page 81 Section XV. F. 2. f. 3: Says that "The local fire department and ambulance service shall review and approve all access to ensure adequate safety and access for emergency services." This section is attempting to assign a responsibility to agencies that may or may not be town agencies. Has the Town consulted with these agencies regarding this planned provision?
- Page 82 Section XV. F. 2. h: Says that all senior housing applications shall conform with the Public Health Law Articles 46, 46-A and 46-B. Note: Article 46 deals with continuing care retirement communities, such as assisted living facilities. Not all senior housing would need to follow these provisions.
- Page 82 Section XV. F. 3. a.: Requires that "Filling stations" and "portions of a convenience store that may have gas facilities" be permitted only on lots having at least two acres. Note: this would make several existing facilities non conforming such as Stewarts (0.87 acres) and Cumberland Farms (0.55 acres)
- Page 83 Section XV. F. 3. m.: says that "The Planning Board shall require a traffic impact analysis" for proposed gas stations. Might want to consider changing "shall" to "may" since a traffic analysis may not always be necessary.
- Page 83 Section XV. F. 3. q.: Requires applicant to consider use of above ground tanks. Since this type of use would be getting gas storage permits from NYS agencies, it would be better to leave this determination to those agencies.
- Page 83 Section XV. F. 4. a.: Says "bed and breakfasts up to five (5) units must be consistent with all New York State Uniform Fire Prevention and Building Code standards. Note: the town already has a local law to enforce the building code.



- Page 85 Section XV. F. 5.i.: Says that the hours of operation of a convenience store may be restricted. Does the town intend to have the planning board determine the hours of operation of convenience stores on a case by case basis?
- Page 85 Section XV. F. 5. k.: Says that "Parking shall not be in the front yard (unless impractical)". How would this be determined?
- Page 90 Section XV.F.9: Mentions "Department of Health" standards for animal waste but does not specify if it is NYS Department of Health or some other level of government.
- Page 91 Section XV. F. 10: Requires that the bay doors of car repair operations not face any public right of way and prohibits exterior display of new or used automobiles. Note: this would limit siting and operational options for many of these uses.
- Page 91 Section XV. F. 11: Requires door openings of storage units to face the interior of the site (unless impracticable). How would this be determined?
- Page 92 Section XV. F. 11. f: Requires that the roof shape of storage facilities be "compatible with the design and materials of neighboring buildings." Would seem to be better to specify what roof type the town requires.
- Page 92 Section XV. F. 12. a: Requires that the roof shape of car wash facilities be "be similar to design styles of building in the area." Same issue as above.
- Page 94 Section XV. F. 14. c: Prohibits public address systems at camping facilities. Might be better to address this in the town noise ordinance and have one consistent policy for public address systems.
- Page 94 Section XV. F. 15: Provides guidelines for "Seasonal Camp" but it's not clear how a seasonal camp is different from a campground. Need definitions.
- Page 95 Section XV. F. 15. c.: Says that "Amplifier systems shall be designed so as not to be audible beyond property lines" at outdoor recreation facilities. Same issue as Section XV. F. 14. c, above.
- Page 96 Section XV. F. 17.a.2: Prohibits kitchen facilities in the guest rooms of Hotels and Motels. Note: this would prevent the location of extended stay facilities from the town.
- Page 96 Section XV. F. 17.b.3: Says "The Town promotes adaptive reuse of buildings, and encourages the preservation of any historic buildings." Not clear what this provision trying to require. What is the town requiring from the applicant?
- Page 97 Section XV. F. 18.b.: Prohibits any sales to the general public at manufacturing and research facilities. Note: this could prevent useful



services to the public such as when the former Stiefel Labs in nearby Durham offered water testing.

- Page 99 Section XV. F. 20: Provides that "Only wind towers erected for individual property owner shall be allowed". Prohibits towers on agricultural districts to those that do not exceed 110% of the energy needed for the farm located on the parcel. Why would the town want to limit a property owner's ability to sell excess power back to the grid?
- Page 100 Section XV. F. 21: Prohibits bars/taverns within 500 feet of other bars/taverns. Prohibits bars/taverns within 500 feet of church or school. Would this provision include restaurants that have bar areas? Note: This would potentially prevent the reopening of some existing business sites.
- Page 103 Section XV. F. 25.d.: Prohibits outdoor storage in connection with a warehouse. Prohibits public address systems. Note: this could prevent some common business types from locating in the town.
- Page 104 Section XV. F. 28: States that all recreational vehicle/boat storage "shall be on a seasonal basis only, unoccupied and wholly within an enclosed structure (s)". Would this restriction be needed even in cases where the recreational vehicle is otherwise screened?
- Page 104 Section XV. F. 30: Includes provisions for mass gatherings. Should be a separate law?
- Page 106 XVI. Administration and Enforcement: Indicates that the "This Article provides for the administration and enforcement of this Zoning Law and New York State Uniform Fire Prevention and Building Code (the Uniform Code) and New York State Energy Conservation Code (the Energy Code). Note the Town has a separate law to enforce New York State Uniform Fire Prevention and Building Code (the Uniform Code) and New York State Energy Conservation Code (the Energy Code).
- Page 106 XVI.A.1: Provides for the ZEO's powers and duties. In addition to zoning, requires that ZEO enforce the Subdivision, Adult Use and Site Plan Review law. Note: these laws already provide for enforcement.
- Page 109 XVI.A.7: This section seems to mix up the responsibilities of the ZEO and CEO, and the issuance of the zoning permit and building permit.
- Page 109 XVI.A.8: This section also mixes up the responsibilities of the ZEO and CEO, and the issuance of the zoning permit and building permit
- Page 109 XVI.B: This section also mixes up the responsibilities of the ZEO and CEO, and the issuance of the zoning permit and building



- permit. This section should provide for the issuance of the zoning permit, not the building permit.
- Page 113 Section XVII.A.1: This section provides for a seven (7) member ZBA "in accordance with Article 16, Section 267". Note: Town Law Article 16, Section 267 (2) provides that a ZBA may have 3 or 5 members.
  - Page 120: Definition of Active Agricultural Land: Land under agricultural management. Need better definition.
  - Page 121: Definition of Applicant: The persons, corporation, agency, or other legal entity responsible for submitting site applications for review by the Planning Board. This definition needs to be broadened to include other applications authorized by this law.
  - Page 125: Definition of Cul-de-sac seems overbroad - includes any turnaround at the end of a street or road
  - Page 144: Definition of "Workforce Housing" notes to "See Moderately-Price Housing" but there is no definition of moderately priced housing.
  - Page 145 Appendix A, Section C. Applicability notes that "These design standards shall be required for all development in the Town of Cairo that requires Site Plan review with the exception of agricultural uses and home occupations" but the next section, Section D is titled Design Standards for Non-Residential Uses in All Districts. Since the Town's site plan review is applicable to some non-residential uses (i.e. multi-family uses) these two sections should be reviewed and reworded.
  - General comment on standards section: Some requirements duplicate what is already in other laws (Mobile Home, Telecommunications Tower, Noise). Other provisions would be better as separate laws (i.e. Mass Gathering). To provide for better organization, the town might consider codifying its laws.
3. The Town should consider developing applicant instructions and other guidance documents to explain the new features of this law and the Town's expectations. Technical assistance and guidance should also be provided to local planning agencies to explain the new features of this law and how they should be implemented.
  4. The Town should also consider offering, or requiring, pre-application meetings to review the Town's requirements and expectations. For larger projects, the Town should consider involving county planning staff early on in the project at pre-application meetings and during the SEQR scoping process to insure that important countywide and inter-municipal concerns are addressed.



5. We request that copies of all text and maps be provided to the Greene County Department of Economic Development, Tourism & Planning in both PDF and original digital formats (Word, GIS data layers, etc.) for archiving.
6. Please note: An approval and/or local decision designation by the County Planning Board should not be construed as a recommendation that the referring agency approve the referral in question. An approval does not indicate that the County Planning Board has reviewed all local concerns; it indicates that the referral has met certain countywide considerations. Evaluation of local criteria is the responsibility of the referring agency.

**13-21 Village of Hunter, Approve:** zoning amendment. On a motion by Mr. Killourhy, seconded by Mr. Dymond, and with all in favor (except Mr. Harris, who abstained), members approved the referral with the standard local concerns disclaimer:

Please note:

An approval and/or local decision designation by the County Planning Board should not be construed as a recommendation that the referring agency approve the referral in question. An approval does not indicate that the County Planning Board has reviewed all local concerns; it indicates that the referral has met certain countywide considerations. Evaluation of local criteria is the responsibility of the referring agency.

**13-22 Town of Hunter, Local Decision:** site plan regarding kennel. On a motion by Mr. Hermance, seconded by Mr. Paluch, and with all in favor (except Ms. Killourhy, who abstained), members designated the referral as a local decision with the standard local concerns disclaimer:

Please note:

1. It is important that municipalities recognize that the referrals must be made and County Planning comments must be considered prior to local action in accordance with NYS law.
2. An approval and/or local decision designation by the County Planning Board should not be construed as a recommendation that the referring agency approve the referral in question. An approval does not indicate that the County Planning Board has reviewed all local concerns; it indicates that the referral has met certain countywide considerations. Evaluation of local criteria is the responsibility of the referring agency.

**13-23 Town of Athens, Approve:** zoning amendment. On a motion by Mr. Poelker, seconded by Mr. Smith, and with all in favor (except Mr. Paluch, who



abstained), members approved the referral with the standard local concerns disclaimer:

Please note:

An approval and/or local decision designation by the County Planning Board should not be construed as a recommendation that the referring agency approve the referral in question. An approval does not indicate that the County Planning Board has reviewed all local concerns; it indicates that the referral has met certain countywide considerations. Evaluation of local criteria is the responsibility of the referring agency.

### **Planning Achievement Awards**

On a motion by Mr. Cavallaro, seconded by Mr. Smith, and with all in favor (except Mr. Poelker, who abstained), members agreed to award a Planning Achievement Award to the following recipients:

Cairo Historical Society in the Historical Preservation and Main Street Revitalization categories for the Town of Cairo Hometown Heroes Banners Program.

Randy McDonald, Windham Mountain Partners, LLC in the Economic Development and Community Revitalization categories for the Windham Mountain Country Club golf course renovation.

On a motion by Mr. Harris, seconded by Mr. Smith and with all in favor, the meeting was adjourned at 7:05 PM.

Respectfully Submitted,

Ed Diamante, Secretary